

BRANDON FIRE DISTRICT NO 1

Prudential Committee Meeting – September 10, 2026 – 6:30 PM

Present: Jon Wyman, Natalie Steen, Cathy Bilodeau

Also in Attendance: Raymond Counter, Tom Kilpeck, Bradley Danforth, Cristy Harding, Mike Miller (Zoom)

1) Call to Order

Jon Wyman called the meeting to order at 6:31 pm.

- a) Agenda Adoption – Natalie/Cathy made a motion to adopt the agenda. **Motion passed 3-0**

2) Old Business

- a) **MERP** - Chief Kilpeck provided an update on the MERP Grant project, noting that phase one work has been completed. He explained that the solar project is being scaled down because Public Utilities Commission regulations deny using excess credits at the office. The ventilation system is in progress, with an electrical contractor having recently reviewed the plans, though no updates have been received from the ventilation company in recent weeks.

- b) **Brandon South Tank Project** - Ray reported he is working on application for a planning loan for engineering with potential forgiveness of approximately 50%. He also discussed pursuing an asset management plan to gain additional funding priority points.

3) Fiscal

- a) **Warrant – Fire Department** – Motion by Natalie/Cathy to approve the general fund warrant for the fire department of \$7,021.44. **Motion passed 3-0.**
- b) **Warrant – Water Department** – Motion by Natalie/Cathy to approve the general fund warrant for the water department of \$11,785.66. **Motion passed 3-0.**
- c) **Warrant – Payroll** – Motion by Natalie/Cathy to approve the payroll warrant of \$7,043.42. **Motion passed 3-0.**

- 4) **Approval of Minutes** – Motion by Cathy/Natalie to approve the minutes of August 13, 2026. **Motion passed 3-0**

- 5) **Water Department Report** – Ray reported on attending a SCADA cybersecurity class in Rutland with Bradley and mentioned contacting an additional vendor to get three price quotes for SCADA system work. Ray emphasized the need to prepare a draft budget for the next meeting, as the current meeting schedule would be too late for budget approval.

- 6) **Fire Department Report** – Chief Kilpeck reported on a busy month with 20 calls, including completed testing on ladders and air packs, and mentioned that several people attended various classes.

- 7) **New Business** – None

- 8) **Public Comment** – None

- 9) **Executive Session** – Natalie/Cathy made a motion to enter into executive session at 6:50 pm for discussion of water system security, cybersecurity, and emergency response measures pursuant to 1 V.S.A. § 313(a)(10). **Motion passed 3-0.** Natalie/Cathy moved to reconvene the meeting at 7:06 pm: no action taken.

- 10) **Adjournment** - Motion by Natalie/Cathy to adjourn at 7:07 pm. **Motion passed 3-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, October 8th, at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board