

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – June 11, 2026 – 6:30 PM

Present: Jon Wyman, Natalie Steen, Amber Lovely-Lee, Cathy Bilodeau

Also in Attendance: Raymond Counter, Tom Kilpeck, Dennis Reisenweaver, Allan Leavitt, Bryan Jones, Bradley Danforth

1) **Call to Order**

Jon Wyman called the meeting to order at 6:30 pm.

- a) Agenda Adoption – Amber/Natalie made a motion to adopt the agenda. **Motion passed 4-0**

2) **Old Business**

- a) **MERP** - Project Updates – Ray reported that the MERP grant work at the water department is nearly complete, with only asbestos testing on the siding remaining before door and sidewalk installation. Motion by Natalie/Amber to accept the RFPs for solar and ventilation system upon making minor corrections to the ventilation document. RRPC plans to post them to the state website on Monday; notice will be sent to the Addison Independent and posted on the Fire District website.
- b) **Brandon South Tank Project** - Ray reported that DWGPD approved our engineering services agreement with some minor corrections. Otter Creek Engineering will send the amended copy for board signatures. Dennis Reisenweaver asked if we have purchased tank land, and Ray responded that final purchase has not been completed, but we do have a purchase and sale agreement. Ray discussed the timeline for a project involving tank replacement and compliance issues, expressing a desire to have funding and design details finalized by January or February to potentially go to voters in 2027. He emphasized the importance of being transparent about costs and potential grant funding to avoid surprises for voters. Ray acknowledged that more information is needed on specific phases and costs before deciding on the best approach for voter approval. We are still waiting for the announcement of the priority funding list from the State Revolving Loan Fund.

3) **Fiscal**

- a) **Warrant – Fire Department** – Motion by Amber/Natalie to approve the general fund warrant for the fire department of \$10,490.00. **Motion passed 4-0.**
- b) **Warrant – Water Department** – Motion by Amber/Natalie to approve the general fund warrant for the water department of \$17,075.87. **Motion passed 4-0.**
- c) **Warrant – Payroll** – Motion by Amber/Natalie to approve the payroll warrant of \$7,043.42. **Motion passed 4-0.**
- d) **Warrant – Water Department Reserve Fund** – Motion by Amber/Natalie to approve the water department reserve fund warrant of \$23,861.60. **Motion passed 4-0.**

- 4) **Approval of Minutes** – Motion by Amber/Natalie to approve the minutes of May 14, 2026. **Motion passed 4-0.**

5) **Water Department Report** -

6) **Fire Department Report** -

7) **New Business** -

- 8) **Public Comment** – Allan Leavitt raised two issues at the meeting: recurring water freezing at his home on 27 Conan Square and an unresolved billing dispute. The board discussed potential solutions for the freezing issue, including excavating the grass area near the house to inspect and, if necessary, insulate the water pipes, though they acknowledged limited information about the problem's exact cause. Ray agreed to schedule excavation work and report back at the next meeting.
Bryan Jones inquired about the status of his claim of \$44,000 in excess charges over 21 years; the board agreed to review as a future agenda item.

- 9) **Adjournment** - Motion by Amber/Natalie to adjourn at 7:07 pm. **Motion passed 4-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, July 9th, at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board