

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – June 6, 2024 – 6:30 PM

Present: Dennis Reisenweaver, Jon Wyman, Cathy Bilodeau,

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham, Bradley Danforth

1) **Call to Order**

Jon Wyman called a meeting to order at 6:32 pm.

- a) Agenda Adoption – Dennis Reisenweaver/Cathy Bilodeau made motion to adopt agenda. Dennis Reisenweaver made a motion to add quit claim deed as item “c” under new business. **Motion passed 3-0.**

2) **New Business**

- a) **Discussion about S.0055 – Open Meeting Law** - Dennis Reisenweaver spoke about the upcoming changes in the open meeting law which will take effect July 1, 2024. We will be required to audio or video record our meetings and post when approved. Training and additional information will be provided.

- b) **Presentation - Vector Solutions** – Chief Kilpeck spoke about Vector Solutions which provides a multitude of on-line training programs for fire and water certifications.

3) **Fiscal**

- a) **Warrant – Fire Department** – Motion by Cathy Bilodeau/Dennis Reisenweaver to approve the general fund warrant for the fire department in the amount of \$11,282.39. **Motion passed 3-0.**

- b) **Warrant – Water Department** – Motion by Cathy Bilodeau/Dennis Reisenweaver to approve the general fund warrant for the water department in the amount of \$14,678.96. **Motion passed 3-0.**

- c) **Warrant – Payroll** – Motion by Cathy Bilodeau/Dennis Reisenweaver to approve the general fund warrant for payroll in the amount of \$7,568.14. **Motion passed 3-0.**

- 4) **Approval of Minutes** – Motion by Dennis Reisenweaver/Cathy Bilodeau to approve the minutes of May 9, 2024. Cathy Bilodeau made a motion to make the following change to the minutes. Dave Snow was not in attendance for the meeting and the votes should reflect 4 board members. **Motion passed 3-0.**

- 5) **Treasurer Report** – Kristy Pinkham presented the budget status reports and stated that we have received several invoices after processing that should be paid. Cathy Bilodeau/Dennis Reisenweaver made a motion to pay the remaining outstanding invoices. **Motion passed 3-0.** Dennis Reisenweaver/Cathy Bilodeau made a motion to accept the treasurer’s report. **Motion passed 3-0.**

6) **Water Department Report**

Cathy Bilodeau/Dennis Reisenweaver made a motion to accept the water department report as printed. **Motion passed 3-0.**

7) **Fire Department Report**

Dennis Reisenweaver/Cathy Bilodeau made a motion to accept the fire department report as printed. **Motion passed 3-0.**

8) **Public Comment** – None

9) **Old Business**

- a) **Water System Planning** – Raymond Counter reported that we are waiting for the attorneys to provide a draft purchase and sales agreement. The water system evaluation has been completed and a meeting will be scheduled with the state to discuss comments. We are gathering information for funding opportunities either by grant or loan. We must start collecting revenue for the tank replacement project and have not raised our rates since 2018 despite many changes and improvements to the system. Dennis Reisenweaver asked Raymond Counter to provide a recommendation to the board to consider for a rate increase.

- b) **Policy review** – Dennis Reisenweaver/Cathy Bilodeau made a motion to table records review for June meeting due to potential changes in policy from new open meeting law requirements. **Motion passed 3-0.**

10) **Executive Session** – None

- 11) **Adjournment** - Motion by Dennis Reisenweaver/Cathy Bilodeau made a motion to cancel the July 4, 2024, regular meeting and to schedule a special meeting for July 11, 2024, at 6:30pm. **Motion passed 3-0.** Dennis Reisenweaver/Cathy Bilodeau made a to adjourn at 7:41 pm. **Motion passed 3-0.**

The next scheduled meeting for the Prudential Committee will be held on Thursday, July 11th at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board