

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – April 4, 2024 – 6:30 PM

Present: Natalie Steen (via Zoom), Dennis Reisenweaver, Jon Wyman, Cathy Bilodeau, Dave Snow

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham

- 1) **Call to Order**
Jon Wyman called a meeting to order at 6:30 pm.
 - a) Agenda Adoption – Dennis Reisenweaver made motion to adopt agenda. **Motion passed 5-0.**
- 2) **New Business**
 - a) **Policy review** - Dennis Reisenweaver made a motion to table this item until next month for an opportunity to review. **Motion passed 5-0.**
- 3) **Fiscal**
 - a) **Warrant – Fire Department** – Motion by Cathy Bilodeau to approve the general fund warrant for the fire department in the amount of \$12,858.55. **Motion passed 5-0.**
 - b) **Warrant – Water Department** – Motion by Dave Snow to approve the general fund warrant for the water department in the amount of \$36,765.19. **Motion passed 5-0.**
 - c) **Warrant – Payroll** – Motion by Cathy Bilodeau to approve the general fund warrant for payroll in the amount of \$7,475.74. **Motion passed 5-0.**
- 4) **Approval of Minutes** – Motion by Dennis Reisenweaver to approve the minutes of March 7, 2024. **Motion passed 5-0.**
- 5) **Treasurer Report** – Kristy Pinkham presented the budget status reports. Cathy Bilodeau made a motion to accept the treasurer’s report. **Motion passed 5-0.**
- 6) **Water Department Report**
Dennis Reisenweaver made a motion to accept the water department report as printed. **Motion passed 5-0.**
- 7) **Fire Department Report**
Dennis Reisenweaver made a motion to accept the fire department report as printed. **Motion passed 5-0.**
- 8) **Public Comment** – None
- 9) **Old Business**
 - a) **Water System Planning** – Raymond Counter talked about the letter of conditions for the Birch Hill property and asked if we will forward it to our attorney as a next step. Dennis Reisenweaver made a motion to authorize Natalie Steen to contact the Fire District attorney to discuss the conditions for purchase/sale of Birch Hill property and to have a draft purchase and sales agreement completed for review by all parties involved. **Motion passed 4-0.**
- 10) **Executive Session** – None
- 11) **Adjournment** - Motion by Dennis Reisenweaver to adjourn at 7:13 pm. **Motion passed 5-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, April 9th at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board