

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – February 8, 2024 – 6:30 PM

Present: Natalie Steen, Dennis Reisenweaver, Jon Wyman, Cathy Bilodeau, Dave Snow

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham, Bradley Danforth

1) **Call to Order**

Jon Wyman called a meeting to order at 6:30 pm.

- a) Agenda Adoption – Natalie Steen made motion to adopt agenda.. **Motion passed 5-0**

2) **Old Business**

- a) **Robin Bird Lane** - The Kalinowski's inquired about the service line that is connected to their neighbors and the pressure issues. Raymond Counter responded that the apartment would be connected to the newly installed line and that the line that they are connected to would be their separate connection when completed.

3) **Election Of Prudential Committee Officers**

- a) **Chair** - Dennis Reisenweaver made a motion to nominate Jon Wyman chair. **Motion passed 5-0.**
b) **Vice-Chair** - Dave Snow made a motion to nominate Natalie Steen vice-chair. **Motion passed 5-0.**
c) **Secretary** - Jon Wyman made a motion to nominate Dennis Reisenweaver secretary. **Motion passed 5-0.**

4) **Establish Meeting Schedule, Time and Location**

- a) **Day – Thursday**
b) **Time – 6:30 pm**
c) **Location – 61 Franklin Street** – Cathy Bilodeau made a motion to hold regular monthly meetings on the first Thursday at 6:30 pm at 61 Franklin Street. **Motion passed 5-0.**

5) **Designate Official and Alternate Newspaper**

- a) **Official** - The Reporter
b) **Alternate** - Rutland Herald – Dennis Reisenweaver made a motion to have The Reporter as official newspaper and the Rutland Herald the alternate. **Motion passed 5-0.**

6) **Fiscal**

- a) **Warrant – Fire Department** – Motion by Cathy Bilodeau to approve the general fund warrant for the fire department in the amount of \$6,632.58. **Motion passed 5-0.**
b) **Warrant – Water Department** – Motion by Cathy Bilodeau to approve the general fund warrant for the water department in the amount of \$10,377.64. Cathy questioned the invoice information. Kristy Pinkham responded that the invoices are combined with the fire department. **Motion passed 5-0.**
c) **Warrant – Water Department Reserve** – Motion by Dennis Reisenweaver to approve the water reserve fund warrant in the amount of \$4,365.00. **Motion passed 5-0.** Dennis inquired about the bill breakdown. Raymond Counter responded that this is payment for the engineering study being completed .
d) **Warrant – Payroll** – Motion by Dennis Reisenweaver to approve the general fund warrant for payroll in the amount of \$3,760.97. **Motion passed 5-0.**

7) **Approval of Minutes** – Motion by Dennis Reisenweaver to approve the minutes of January 4, 2024. **Motion passed 5-0.**

8) **Treasurer Report** – Kristy Pinkham presented the budget status reports and asked if any questions. Natalie Steen made a motion to accept the treasurer report. **Motion passed 5-0.**

9) **Water Department Report**

Dennis Reisenweaver made a motion to accept the water department report as printed. **Motion passed 5-0.**

10) **Fire Department Report**

Dennis Reisenweaver made a motion to accept the fire department report as printed. **Motion passed 5-0.** Dennis Reisenweaver wanted to commend the fire department on their Christmas display work and winning the local contest.

11) **Public Comment** – None

12) **New Business**

- a) **Estabrook Estate** – Chief Kilpeck stated that he has completed and returned the paperwork for the Estabrook Estate and no action is needed at this point.

13) **Executive Session** – Dave Snow made a motion at 6:54 pm to enter executive session with Raymond Counter for the purpose of #(2) the negotiating or securing of real estate purchase or lease options. **Motion passed 5-0.** The board came out of executive session at 7:11 pm. Dennis Reisenweaver made a motion to reconvene the meeting at 7:11. **Motion passed 5-0.** No action was taken.

14) **Adjournment** - Motion by Dennis Reisenweaver to adjourn at 7:12 pm. **Motion passed 5-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, March 7th at 6:30 pm in the Fire Department conference room at 61 Franklin Street.