

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – January 4, 2024 – 6:30 PM

Present: Natalie Steen, Dennis Reisenweaver, Jon Wyman, Michael Markowski, Dave Snow

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham, Bradley Danforth

1) **Call to Order**

Jon Wyman called a meeting to order at 6:30 pm.

- a) **Agenda Adoption** – Michael Markowski made motion to adopt agenda. Dennis Reisenweaver made a motion to add engineering study loan agreement under new business, annual meeting under old business as item “c” and Leicester contract as item “d”. **Motion passed 5-0**

2) **New Business**

- a) **Engineering Study Loan Agreement** - Raymond Counter explained that the loan agreement is for the engineering work which was recently completed. The money is reimbursed to the Fire District upon completion of the work. Motion by Michael Markowski to have the chair sign the engineering loan agreement. **Motion passed 5-0.**

3) **Fiscal**

- a) **Warrant – Fire Department** – Motion by Michael Markowski to approve the general fund warrant for the fire department in the amount of \$8,505.32. Dennis Reisenweaver questioned if the protective gear has been received. Chief Kilpeck responded that we have received the items on the invoice. He also questioned the accident insurance invoice which is listed under the Dunmore Hose Company. Chief Kilpeck will contact and have name corrected on the bill. **Motion passed 5-0.**
- b) **Warrant – Water Department** – Motion by Michael Markowski to approve the general fund warrant for the water department in the amount of \$7,719.50. Dennis Reisenweaver questioned the amounts due on the electric bill. Raymond Counter responded that the balances were updated and correct as of Tuesday. **Motion passed 5-0.**
- c) **Warrant – Payroll** – Motion by Michael Markowski to approve the general fund warrant for payroll in the amount of \$7,577.12. **Motion passed 5-0.**

4) **Approval of Minutes** – Motion by Michael Markowski to approve the minutes of December 7, 2023. **Motion passed 5-0.**

5) **Treasurer Report** – Kristy Pinkham presented the budget status reports. She stated that Dennis Reisenweaver has completed the paperwork for signing checks as Michael Markowski is not seeking reelection. Michael Markowski made a motion to accept the treasurer’s report. **Motion passed 5-0.**

6) **Water Department Report**

Michael Markowski made a motion to accept the water department report as printed. **Motion passed 5-0.**

7) **Fire Department Report**

Michael Markowski made a motion to accept the fire department report as printed. **Motion passed 5-0.** Dennis Reisenweaver wanted to commend the fire department on their Christmas display work and winning the local contest.

8) **Public Comment** – None

9) **Old Business**

- a) **Water System Planning** – Raymond Counter reported that there is nothing new to report as we are waiting for the annual meeting to move forward.
- b) **T-Mobile Contract** - Dave Snow made a motion to accept the modified T-Mobile contract. **Motion passed 5-0.**
- c) **Annual Meeting** – Dennis Reisenweaver mentioned that we can have access to the Legion starting at 5:30 to set up the meeting. Jon Wyman thanked Michael Markowski for his 8 years of service with the Fire District.
- d) **Leicester Contract** – Chief Kilpeck presented the board with the Leicester fire protection contract for signatures which was approved at the December regular meeting.

10) **Executive Session** – None

11) **Adjournment** - Motion by Michael Markowski to adjourn at 7:07 pm. **Motion passed 5-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, February 1st at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board