

BRANDON FIRE DISTRICT NO 1

Prudential Committee Meeting – April 6, 2023 – 6:30 PM

Present: Natalie Steen, Dennis Reisenweaver, Jon Wyman, Dave Snow

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham, Roland Euber, Cathy Bilodeau, Bradley Danforth, Jim Emerson & Tom Bohler

- 1) **Call to Order**
Jon Wyman called meeting to order at 6:30 pm.
 - a) Agenda Adoption – Dennis Reisenweaver made motion to adopt agenda. **Motion passed 4-0**
- 2) **New Business**
 - a) **Energy Committee** – Jim Emerson spoke about initiatives of the energy committee and asked for permission to visit Fire District parcels for potential green energy savings. Natalie Steen made motion to allow energy committee and its contractors permission to visit Fire District parcels with proper notification to the water superintendent of visits. **Motion passed 4-0.**
- 3) **Fiscal**
 - a) **Warrant – Fire Department** – Motion by Natalie Steen to approve the general fund warrant for the fire department in the amount of \$10,028.91. **The motion passed 4-0.**
 - b) **Warrant – Water Department** – Motion by Natalie Steen to approve the general fund warrant for the water department in the amount of \$49,069.23. **The motion passed 4-0.**
 - c) **Warrant – Water Department Fund** – Motion by Dennis Reisenweaver to approve the water department reserve fund in the amount of \$29,376.60. **The motion approved 4-0.**
 - d) **Warrant – Payroll** – Motion by Natalie Steen to approve the payroll warrant of \$6,915.13. **The motion passed 4-0.**
- 4) **Minutes**

Natalie Steen made motion to accept the minutes of the Prudential Committee meeting held on March 2, 2023. Dave Snow made motion to accept the minutes of the Prudential Committee special meeting held on March 16, 2023. **Motion passed 4-0.**
- 5) **Treasurer Report** – Kristy Pinkham reported that the current revenue and expenditure has been provided and we are on target with the budget. Dennis Reisenweaver made motion to accept the treasurers report. **Motion passed 4-0.**
- 6) **Water Department Report**

Raymond Counter followed up his written report with the need to have a second meeting to discuss current and future infrastructure needs and plans for the future. Dennis Reisenweaver made motion to accept the water department report as printed. **Motion passed 4-0.**
- 7) **Fire Department Report**

Natalie Steen made motion to accept the fire department report as printed. **Motion passed 4-0.**
- 8) **Public Comment** – None
- 9) **New Business-**
 - a) **Attorney Engagement Letter**– Motion by Dennis Reisenweaver to approve attorney engagement letter with Facey, Goss & McPhee. **Motion passed 4-0.**
 - b) **LOSAP** - Dennis Reisenweaver wanted to update the board on the question regarding age limits and the LOSAP program. He has looked into the agreement and suggest making changes that clarifies coverage. Dennis Reisenweaver made motion to modify plan agreement and specifications with Penflex. **Motion passed 4-0.**
 - c) **Basin Road** – Raymond Counter reported that we are making good progress on the Basin Road well project. All wells have been drilled and we are currently waiting for water quality analysis. Discussion on options for paying for the project ensued and a motion made by Natalie Steen to use existing funds in the water department reserve account to pay for the project up to \$250,000.00, \$125,000 to be used from existing cellular rent income and the remaining (up to \$125,000.00) to be paid back from the water department general fund over 3 years beginning in fiscal year 2025- 2026. **Motion passed 4-0.**
- 10) **Executive Session** – Motion by Dennis Reisenweaver to enter into executive session for #3 – Personnel at 7:32 pm. **Motion passed 4-0.** Natalie Steen exited meeting at 7:52. Board exited executive session at 8:30 pm and reconvened meeting. No action taken.
- 11) **Adjournment** - Motion by Dennis Reisenweaver to adjourn at 8:32 pm. **The motion passed 3-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, May 4th at 6:30 pm in the Fire Department conference room at 61 Franklin Street.

Raymond Counter
Clerk for the Board