

BRANDON FIRE DISTRICT NO 1
Prudential Committee Meeting – October 6, 2022 – 6:30 PM

Present: Bill Moore, Dennis Reisenweaver, Jon Wyman, Natalie Steen, Michael Markowski

Also in Attendance: Raymond Counter, Tom Kilpeck, Kristy Pinkham, Jesse Bilodeau, Brent Young, Ronald Euber, Bradley Danforth, Ken Backus, Tracy Murray, Jeff Cohen

1) Call to Order

Bill Moore called meeting to order at 6:35 pm.

a) **Agenda Adoption** – Dennis Reisenweaver made motion to adopt agenda. **Motion passed 5-0**

2) Old Business

a) **FD Truck Purchase** – Chief Kilpeck reported that he has received notification back from 2 of the 3 vendors and they will hold their original bid price for the truck. Dennis Reisenweaver inquired about the vendor who did not respond as he was one of the top bidders. Chief Kilpeck was asked to provide any information on communication with the vendors to the board for record and review. Bill Moore made motion to accept the total bid price from DeSorcie Emergency Products, LLC for the total amount of \$769,544 with prepayment of \$385,000.00 after review and discussion of some of the options. **Motion passed 3-1 (Wyman-no), Reisenweaver abstained.** After additional discussion, the board authorized Chief Kilpeck to sign contract for truck purchase once all proper documentation has been received and approved.

b) **Basin Road** – No new progress to report.

c) **BFD1/BFD2** – Construction of the water connection to BFD#2 has been completed and active as of September 12th. Paving, seeding of grass areas remain to be completed. Meters have been ordered and installation will be scheduled in the next month.

3) Approval of Minutes

Motion by Dennis Reisenweaver to accept the regular meeting minutes of September 1, 2022. **Motion passed 5-0.**

4) Fiscal

a) **Fire** – Natalie Steen made motion to approve the fire department warrant in the amount of \$2,998.01. **Motion passed 5-0.**

b) **Water** – Natalie Steen made motion to approve water department warrant in the amount of \$100,935.70. **Motion passed 5-0.**

c) **Payroll** – Jon Wyman made motion to approve payroll warrants in the amount of \$6,651.76. **Motion passed 5-0.**

d) **Fern Lake Fund** – Dennis Reisenweaver made motion to approve warrant in the amount of \$45,000.00. **Motion passed 5-0**

e) **Tank Fund** – Dennis Reisenweaver made motion to approve warrant in the amount of \$72,533.50. **Motion passed 5-0**

5) Treasurer Report – Kristy Pinkham provided current account balance sheets for Fern and Tank Funds and an updated budget status report. She asked that the board consider a day for invoices to be in as they are still not arriving to her in a timely fashion. **Motion by Jon Wyman to set the close of business of the first Monday of the month to submit invoices to the treasurer for processing. Motion passed 5-0**

6) Water Department Report

Motion by Michael Markowski to accept the water department report as printed. **Motion passed 5-0.**

7) Fire Department Report

Dennis Reisenweaver inquired about a reported accident with Engine 3. He asked for a copy of the incident report for the board and insurance purpose. Bill Moore commended the chief and department on their active recruitment of new members. Chief Kilpeck spoke about some discrepancies between the fire department rules and regulation and the personnel policy. The board will consider any recommendations upon its annual review of policies. Tracy Murray asked about the LOSAP program and specifically had questions about the age requirements for the program. She asked the board to consider offering something to those not qualified to receive benefits. The board explained that the program is designed more for new members and will consider options if presented. Motion by Michael Markowski to accept the fire department report. **Motion passed 5-0.**

8) Public Comment – None

9) New Business

a) **FY 2023/2024 Budget (Fire)** – Reviewed proposed budget, questions about payroll and purpose of stipend. Request that the chief look for some areas to cut and have his budget increase no more than 2-2½%

b) **FY 2023/2024 Budget (Water)** – Reviewed proposed budget, questions about security for the wells. Grants will be available in 2023, will look into any other resources.

c) **T-Mobile** - T-Mobile would like to place additional antennas on the Park Village tank for \$300.00/month. The board would like to review proposal.

10) Executive Session – Bill Moore made motion to enter executive session with the fire chief for the purpose of #2 – Appointment or employment or evaluation of a public officer or employee. **Motion passed 5-0.** The board entered executive session at 8:05 The board exited executive session at 8:20. Jon Wyman made motion to reconvene meeting. **Motion passed 4-0.** Michael Markowski made motion to hire 4 new probationary members for the fire department contingent upon meeting all current hiring requirements in effect. **Motion passed 4-0.**

11) Adjournment - Motion by Jon Wyman to adjourn at 8:22 pm. **Motion passed 4-0.**

The next regularly scheduled meeting for the Prudential Committee will be held on Thursday, November 3rd at 6:30 pm in the Fire Department conference room at 61 Franklin Street.