

2021

ANNUAL REPORT

of the

BOARD OF OFFICERS

of

BRANDON FIRE DISTRICT NO. 1

BRANDON, VERMONT

Annual Meeting
January 10, 2022
6:00 pm

1856-2021

REPORT OF THE PRUDENTIAL COMMITTEE

The Prudential Committee of Brandon Fire District No 1 is pleased to dedicate the 2021 Annual Report to Seth R Clifford who is retiring after fifty+ years as Fire District treasurer. He has served in multiple roles in the community such as: over 50 years as justice of the peace and member of the civil board of authority, 30 years as a bus driver for Otter Valley, 20 years as a volunteer firefighter, 12 years as a Mason and Rotarian, a selectboard member, fence viewer, co-founding the Brandon Area Rescue Squad and countless other volunteer activities. Seth, Thank you for your selfless devotion and dedication to the Fire District and the Town of Brandon.

It has been a very busy and exciting year for Brandon Fire District Number 1 (BFD#1). Due to changes to the BFD #1 Bylaws, the Prudential Committee expanded from a three-person to a five-person municipal management entity and established a budget that operates on a fiscal year basis (running July 1st – June 30th). Since March of 2021, there were three new prudential board appointments, and a special meeting was held in June to approve the 2020-2021 budget. The expansion of the Prudential Committee provides a better continuity of operations, and the fiscal year change allowed the budget implementation and revenue collection practices to be synchronized.

Other Prudential Committee work accomplished in the last year include:

- The development of a set of District policies that provides a foundation for the operation of the Fire District and provides a set of standardized and functional operating requirements for the District and the Water and Fire Departments.
- A Length of Service Awards Program (LOSAP) for Fire Department members that will help with recruitment and retention. (December 2021)
- Hiring a full-time assistant to the water superintendent (June 2021) and a part-time assistant clerk/bookkeeper/administrator for the Fire District (November 2021), which are integral for planning for the eventual retirement of our current water superintendent.

All of our current and future work will contribute toward establishing and maintaining a more sustainable fire district, and we look forward to continuing our good work in the coming months.

Respectfully Submitted,

Mike Markowski

Bill Moore, Chair

Dennis Reisenweaver

Natalie Steen

Jon Wyman

WARNING

The legal voters of the Brandon Fire District No. 1 are hereby notified and warned to meet at the Brandon Fire Department at 61 Franklin Street in Brandon, Vermont on Monday, January 10th 2022 at 6:00 p.m. to act on the following business:

- I. To elect a moderator and other officers of the district as required by law for the ensuing year?
- II. To fix the compensation to be paid the district officers for the ensuing year?
- III. Shall the voters approve total general fund expenditures for fiscal year 2022-2023 of \$950,909.00, of which \$324,050.00 shall be raised by taxes and \$626,859 by non-tax revenues?
- IV. Shall the voters authorize the Prudential Committee to spend unbudgeted, unanticipated income received by the Fire District so long as the expenditure of such funds shall not create a deficit?
- V. Shall the voters amend Article V, Section 3(a) of the Fire District by-laws?

CURRENTLY STATES:

Regular Meetings – Regular Meetings take place at a regularly occurring pre-arranged time and day. The Prudential Committee shall meet on the first Wednesday of each calendar month at 5:30 p.m. Said meeting of the Prudential Committee shall be posted at the Water Department Office.

PROPOSED AMENDMENT:

Regular Meetings – Regular Meetings take place at a regularly occurring pre-arranged time and day. The Prudential Committee shall determine meeting time and day at the first regular meeting following the Annual Meeting of the Fire District. Said meeting of the Prudential Committee shall be posted at the Water Department Office.

- VI. Shall the voters authorize the Prudential Committee to negotiate an agreement with Brandon Fire District No 2 for potential consolidation of the water systems?
- VII. Shall the voters authorize the Prudential Committee to borrow money in anticipation of water rents, if necessary?
- VIII. To do any other business that is proper to be done when met.

Dated at Brandon, Vermont
this 2nd day of December 2021

Seth R Clifford, Clerk
Brandon Fire District No. 1

WATER DEPARTMENT REVENUE

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
WATER RENTS	\$572,615.89	\$378,244.00	\$419,316.45	\$540,336.00	\$569,359.00
WATER RENT LATE CHARGES	\$8,323.38	\$6,000.00	\$8,887.20	\$10,000.00	\$8,000.00
INTEREST	\$42.60		\$30.13		
MISCELLANEOUS REVENUE	\$76,501.33				
TOTAL REVENUE - WATER	\$657,483.20	\$384,244.00	\$428,233.78	\$550,336.00	\$577,359.00

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
<u>ADMINISTRATION - WATER DEPT</u>					
OFFICERS SALARIES	\$960.00	\$2,400.00	\$1,245.60	\$3,000.00	\$3,000.00
ADMIN STAFF SALARY					\$9,500.00
COLLECTOR SALARY					\$500.00
FICA/MEDICARE EXPENSE	\$73.44	\$192.00	\$95.30	\$231.00	\$1,100.00
LEGAL FEES	\$2,021.40	\$1,000.00		\$1,000.00	\$1,010.00
PROFESSIONAL AUDIT	\$3,000.00	\$3,000.00		\$3,000.00	\$3,000.00
INSURANCE	\$2,100.00	\$2,652.00	\$1,764.60	\$3,200.00	\$3,200.00
ANNUAL REPORT	\$996.54	\$2,000.00	\$3,082.92	\$1,200.00	\$1,300.00
TOTAL ADMINISTRATION - WD	\$9,151.38	\$11,244.00	\$6,188.42	\$11,631.00	\$22,610.00

WATER DEPARTMENT EXPENSES

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
<u>WATER DEPARTMENT</u>					
OPERATORS SALARIES	\$71,159.74	\$48,000.00	\$42,138.42	\$105,000.00	\$107,100.00
COLLECTOR SALARY	\$9,672.06	\$5,000.00	\$3,804.03	\$5,000.00	\$0.00
HEALTH INSURANCE	\$22,254.13	\$18,750.00	\$16,963.66	\$25,000.00	\$28,000.00
FICA/MEDICARE EXPENSE	\$6,183.69	\$4,000.00	\$3,514.63	\$7,000.00	\$8,000.00
VMERS - RETIREMENT	\$4,280.79	\$3,300.00	\$4,211.72	\$7,000.00	\$10,000.00
TRAINING	\$12.00	\$250.00	\$73.00	\$500.00	\$750.00
WORKERS COMPENSATION	\$4,017.00	\$5,000.00	\$3,449.40	\$6,000.00	\$6,000.00
ENGINEERING	\$2,991.65	\$4,000.00	\$672.50	\$5,000.00	\$5,000.00
WATER TESTING	\$3,845.00	\$2,500.00	\$1,915.00	\$2,200.00	\$2,300.00
SUPPORT AGREEMENTS	\$734.27	\$1,000.00	\$1,462.83	\$1,000.00	\$0.00
WATER/SEWER SERVICES	\$298.84	\$375.00	\$216.69	\$500.00	\$400.00
LAWN CARE	\$1,497.50	\$1,200.00	\$1,627.00	\$3,000.00	\$3,000.00
WELL MAINTENANCE	\$20,162.00	\$5,000.00	\$2,641.88	\$5,000.00	\$5,000.00
METERING	\$29,166.51	\$10,000.00	\$5,922.03	\$8,000.00	\$8,000.00
VEHICLE MAINTENANCE	\$666.04	\$1,000.00	\$788.88	\$1,000.00	\$1,000.00
BUILDING MAINTENANCE	\$180.00	\$1,000.00	\$2,022.00	\$500.00	\$500.00
EQUIPMENT RENTAL	\$0.00	\$200.00	\$0.00	\$500.00	\$500.00
INFRASTRUCTURE REPAIR	\$30,845.73	\$23,000.00	\$29,505.14	\$25,000.00	\$25,000.00
ROUTE 7 PROJECT	\$9,774.72		\$0.00		\$0.00
VERMONT STATE ASSESSMENT	\$6,449.87	\$5,250.00	\$4,380.08	\$7,000.00	\$7,000.00
INSURANCE	\$6,001.00	\$7,000.00	\$5,786.00	\$8,000.00	\$8,000.00
TELEPHONE/INTERNET	\$3,177.75	\$2,500.00	\$2,602.22	\$3,200.00	\$3,300.00
POSTAGE	\$220.00	\$1,000.00	\$0.00	\$1,000.00	\$505.00
PROFESSIONAL DUES	\$1,140.00	\$1,000.00	\$1,119.00	\$1,500.00	\$1,500.00
OFFICE SUPPLIES	\$2,054.02	\$1,500.00	\$350.33	\$1,500.00	\$1,515.00
GENERAL SUPPLIES	\$174.75	\$500.00	\$134.95	\$500.00	\$500.00
TOOLS/EQUIPMENT	\$0.00	\$4,000.00	\$1,424.87	\$5,000.00	\$4,000.00
ELECTRICITY	\$41,486.08	\$28,000.00	\$32,035.64	\$42,000.00	\$42,840.00
PROPANE	\$10,798.77	\$6,000.00	\$4,040.78	\$5,000.00	\$6,000.00
GAS AND OIL	\$1,534.55	\$2,000.00	\$1,712.08	\$2,500.00	\$2,600.00
ROAD MATERIALS/PAVING	\$2,167.14	\$3,000.00	\$4,375.89	\$4,000.00	\$5,000.00
INFORMATION TECHNOLOGY	\$5,430.91	\$5,000.00	\$0.00	\$5,000.00	\$10,000.00
VEHICLE REPLACEMENT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
EQUIPMENT REPLACEMENT FUND					\$5,000.00
CAPITAL REPLACEMENT FUND					\$5,000.00
2007 BOND - DISTRIBUTION (30 YR)	\$132,636.61	\$129,982.00	\$128,754.63	\$133,848.00	\$129,982.00
2016 BOND - DISTRIBUTION (40 YR)	\$75,386.00	\$37,693.00	\$37,693.00	\$75,386.00	\$75,386.00
2020 BOND - PARK STREET				\$31,071.00	\$31,071.00
TOTAL - WATER DEPARTMENT	\$511,399.12	\$373,000.00	\$350,338.28	\$538,705.00	\$554,749.00
TOTAL ADMINISTRATION - WD	\$9,151.38	\$11,244.00	\$6,188.42	\$11,631.00	\$22,610.00
<u>GRAND TOTAL EXPENSES - WATER DEP'</u>	\$520,550.50	\$384,244.00	\$356,526.70	\$550,336.00	\$577,359.00

FIRE DEPARTMENT REVENUE

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
DISTRICT FIRE TAX	\$286,622.50	\$215,175.00	\$215,175.00	\$296,550.00	\$324,550.00
OUTSIDE FIRES	\$49,100.00	\$33,000.00	\$24,860.00	\$44,000.00	\$44,000.00
MISCELLANEOUS REVENUE	\$2,662.00	\$13,671.00	\$100.00	\$5,000.00	\$5,000.00
	-----	-----	-----	-----	-----
TOTAL REVENUE - FIRE	\$338,384.50	\$261,846.00	\$240,135.00	\$345,550.00	\$373,550.00

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
<u>ADMINISTRATION - FIRE DEPT</u>					
OFFICERS SALARIES	\$640.00	\$1,600.00	\$830.40	\$1,600.00	\$1,600.00
ADMIN STAFF SALARY					\$6,000.00
FICA/MEDICARE EXPENSE	\$48.96	\$128.00	\$63.51	\$50.00	\$50.00
LEGAL FEES	\$1,553.60	\$1,000.00	\$206.00	\$1,200.00	\$1,200.00
PROFESSIONAL AUDIT	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
INSURANCE	\$1,400.00	\$1,768.00	\$1,176.40	\$1,800.00	\$1,800.00
ANNUAL REPORT	\$664.37	\$1,400.00	\$2,055.27	\$700.00	\$700.00
	-----	-----	-----	-----	-----
TOTAL ADMINISTRATION - FD	\$6,306.93	\$7,896.00	\$4,331.58	\$7,350.00	\$13,350.00

FIRE DEPARTMENT EXPENSES

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
FIRE CHIEF STIPEND	\$3,500.00	\$2,625.00	\$2,625.00	\$7,000.00	\$7,000.00
PAYROLL	\$37,573.00	\$33,000.00	\$32,823.60	\$45,000.00	\$47,000.00
FICA/MEDICARE EXPENSE	\$3,142.09	\$2,850.00	\$2,711.80	\$4,000.00	\$4,000.00
LOSAP					\$20,000.00
TRAINING	\$217.90	\$2,000.00	\$462.00	\$2,500.00	\$2,500.00
WORKERS COMPENSATION	\$4,127.32	\$7,000.00	\$3,561.60	\$6,000.00	\$6,000.00
SCBA TEST AND REPAIR	\$3,929.40	\$4,000.00	\$2,045.00	\$4,500.00	\$4,500.00
FIRE HOSE TESTING	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
MEDICAL	\$4,203.00	\$5,000.00	\$6,345.00	\$6,000.00	\$6,000.00
METER TEST AND REPAIR	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
WATER/SEWER SERVICES	\$629.41	\$600.00	\$495.09	\$800.00	\$800.00
SNOW REMOVAL	\$2,947.50	\$3,000.00	\$1,802.50	\$3,000.00	\$3,000.00
CUSTODIAL SERVICES	\$525.00	\$750.00	\$307.50	\$1,000.00	\$1,000.00
LAWN CARE	\$865.00	\$750.00	\$490.00	\$1,000.00	\$1,000.00
VEHICLE MAINTENANCE	\$4,429.81	\$13,500.00	\$11,032.05	\$18,000.00	\$18,000.00
BUILDING MAINTENANCE	\$7,818.01	\$6,000.00	\$5,001.12	\$8,000.00	\$8,000.00
INSURANCE	\$11,522.00	\$14,000.00	\$12,184.00	\$14,000.00	\$14,000.00
TELEPHONE/INTERNET	\$2,619.29	\$2,100.00	\$2,196.27	\$3,000.00	\$3,000.00
DISPATCH	\$1,200.00	\$1,800.00	\$2,347.00	\$3,500.00	\$3,500.00
POSTAGE	\$113.33	\$75.00	\$54.09	\$100.00	\$100.00
COMMUNICATION	\$5,100.00	\$4,500.00	\$3,507.83	\$6,000.00	\$6,000.00
PROFESSIONAL DUES	\$1,020.00	\$1,000.00	\$918.00	\$1,200.00	\$1,200.00
PERSONAL PROTECTIVE EQUIPMENT	\$6,495.38	\$13,500.00	\$21,448.63	\$15,000.00	\$15,000.00
OFFICE SUPPLIES	\$497.00	\$1,000.00	\$1,063.95	\$1,500.00	\$1,500.00
GENERAL SUPPLIES	\$4,225.54	\$2,625.00	\$2,076.54	\$3,500.00	\$3,500.00
TOOLS/EQUIPMENT	\$13,204.26	\$16,500.00	\$12,016.46	\$26,000.00	\$26,000.00
ELECTRICITY	\$3,683.00	\$3,400.00	\$4,017.24	\$3,600.00	\$3,600.00
PROPANE	\$9,679.32	\$12,000.00	\$5,130.92	\$12,000.00	\$12,000.00
GAS AND OIL	\$1,230.49	\$1,875.00	\$1,352.96	\$2,000.00	\$2,000.00
TRUCK PAYMENT	\$50,442.49	\$23,000.00	\$14,998.51	\$0.00	\$0.00
INFORMATION TECHNOLOGY	\$253.62	\$1,500.00	\$3,365.22	\$2,000.00	\$2,000.00
VEHICLE REPLACEMENT FUND	\$51,000.00	\$46,000.00	\$46,000.00	\$105,000.00	\$105,000.00
BUILDING REPAIR FUND	\$15,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
FIRE STATION BOND					
CAPITAL FUND - EQUIPMENT	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
DUNMORE HOSE COMPANY	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	-----	-----	-----	-----	-----
TOTAL - FIRE DEPARTMENT	\$266,693.16	\$253,950.00	\$227,879.88	\$338,200.00	\$360,200.00
TOTAL ADMINISTRATION - FD	\$6,306.93	\$7,896.00	\$4,331.58	\$7,350.00	\$13,350.00
	-----	-----	-----	-----	-----
<u>GRAND TOTAL EXPENSES - FIRE DEPT</u>	<u>\$273,000.09</u>	<u>\$261,846.00</u>	<u>\$232,211.46</u>	<u>\$345,550.00</u>	<u>\$373,550.00</u>

FIRE DISTRICT BUDGET

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
TOTAL REVENUE - WATER DEPT	\$657,483.20	\$384,244.00	\$428,233.78	\$550,336.00	\$577,359.00
TOTAL REVENUE - FIRE DEPT	\$338,384.50	\$261,846.00	\$240,135.00	\$345,550.00	\$373,550.00
	-----	-----	-----	-----	-----
TOTAL FIRE DISTRICT REVENUE	\$995,867.70	\$646,090.00	\$668,368.78	\$895,886.00	\$950,909.00

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 BUDGET</u>	<u>2023 PROPOSED</u>
TOTAL EXPENSES - WATER DEPT	\$520,550.50	\$384,244.00	\$356,526.70	\$550,336.00	\$577,359.00
TOTAL EXPENSES - FIRE DEPT	\$273,000.09	\$261,846.00	\$232,211.46	\$345,550.00	\$373,550.00
	-----	-----	-----	-----	-----
TOTAL FIRE DISTRICT EXPENSES	\$793,550.59	\$646,090.00	\$588,738.16	\$895,886.00	\$950,909.00

GENERAL FUND

OPERATING RESERVE

GENERAL FUND BALANCE AS OF 06/30/21	-----
	\$572,377.16

TANK FUND

CASH BALANCE - 10/31/20	\$274,274.27
-------------------------	--------------

REVENUE

INTEREST	\$236.50
RENTAL INCOME	\$51,302.99

TOTAL REVENUE	-----
	\$51,539.49

BALANCE BEFORE EXPENSES	-----
	\$325,813.76

EXPENSES

TANK INSPECTION	\$3,245.00
-----------------	------------

TOTAL EXPENSES	-----
	\$3,245.00

CASH BALANCE - 06/30/21	-----
	\$322,568.76

FERN LAKE FUND

CASH BALANCE - 10/31/20 \$436,615.54

REVENUE

INTEREST	\$378.21
VEHICLE REPLACEMENT- FIRE DEPT	\$51,000.00
VEHICLE REPLACEMENT- WATER DEPT	\$5,000.00
CAPITAL REPLACEMENT - FIRE DEPT	\$15,000.00
BUILDING REPAIR FUND - FIRE DEPT	\$15,000.00
GF LOAN - BOND PAYMENTS 2020-21	\$99,655.96
FIRE TRUCK SALE	\$12,000.00

TOTAL REVENUE	\$198,034.17
---------------	--------------

BALANCE BEFORE EXPENSES \$634,649.71

EXPENSES

FIRE TRUCK PURCHASE	\$75,000.00
FIRE TRUCK STORAGE FEE	\$600.00
FIRE DEPT BUILDING REPAIRS	\$7,073.00

TOTAL EXPENSES	\$82,673.00
----------------	-------------

CASH BALANCE - 06/30/21 \$551,976.71

DUE ACCOUNT

WD - BOND ENGINEERING	\$38,025.00
-----------------------	-------------

TOTAL DUE ACCOUNT	\$38,025.00
-------------------	-------------

FUND BALANCES AS OF 06/30/2021

VEHICLE REPLACEMENT - FIRE DEPT	\$95,193.39
VEHICLE REPLACEMENT - WATER DEPT	\$48,083.75
WATER ALLOCATION FEES	\$3,653.99
BUILDING REPAIR - FIRE DEPT	\$22,927.00
CAPITAL REPLACEMENT - FIRE DEPT	\$66,012.79

TOTAL ASSETS - FERN LAKE FUND \$551,976.71

MINUTES OF SPECIAL MEETING

**Brandon Fire District No.1
June 21, 2021**

The Special Meeting of the Brandon Fire District No.1 was held at the Brandon Fire Station at 61 Franklin St., Brandon, VT on Monday, June 21st, 2021, at 6:00 PM with 16 members present.

The meeting began with the Pledge of Allegiance led by Fire Chief Thomas Kilpeck. Moderator, Bernie Carr opened the meeting at 6:00 pm

Article I. Moved by Seth Clifford, Second by Adelbert Cook, Passed unanimously

Article II. Moved by Seth Clifford, Second by Ron Euber Passed unanimously

Article III. Moved by Seth Clifford, Second by Adelbert Cook, Passed unanimously

Article IV. Being no further business, meeting adjourned at 6:03 pm.

Respectfully submitted,

**Seth R. Clifford, Clerk
Brandon Fire District No. 1**

2021 REPORT OF THE FIRE CHIEF

I am proud to report that the members of the Brandon Fire Department continue to be prepared and ready to respond to the emergency needs of the three towns that we cover - Brandon, Goshen, and Leicester. There are currently twenty-four (24) members of the fire department, that put in a tremendous amount of time and effort to keep our equipment and themselves prepared to respond at a moments notice. As training remains an important focus of the fire service, I can report that we currently have four members enrolled in Firefighter 1. This is a Nationally Accredited, two-hundred-hour class designed to train firefighters.

Not everyone is capable of going into a dangerous situation to aid others, it takes a whole team. From the firefighters entering a burning home, to the operators of the apparatus pumping them water, the support staff working on the outside, and the officers making the plan and decisions, it is a team effort for every different call. The Brandon Fire Department is looking for new members willing to join this team. Please stop by the fire station to discuss becoming a member. We are normally here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. You also can contact me via email at chief@dunmorehose.org or by leaving a message on the non-emergency line 802-247-3400.

From January 1, 2021, through November 30, 2021, the Brandon Fire Department responded to 150 calls for assistance.

Motor Vehicle accidents	31
Structure Fires	4
Chimney Fires	1
Other building related emergencies	14
Alarm Activations	27
Rescues of Person or Animal	3
Assistance to EMS	22
Outdoor fires & other calls	20
Other Good intent & cancellations	9
Mutual Aid to another department	19

I would like to acknowledge our working relationship with the Brandon Area Rescue Squad and the Brandon Police Department, along with our mutual aid departments from Pittsford, Salisbury, and Whiting. I also want to praise the Prudential Board and the Water Superintendent for their guidance and assistance, without which my duty as Fire Chief would be far more difficult than it is.

The largest THANK YOU goes to our firefighters, who respond at any hour of the day or night, to provide assistance those in need in our community.

Respectfully submitted
Thomas Kilpeck,
Brandon Fire Chief

REPORT OF THE WATER SUPERINTENDENT

Planning

The Fire District applied and received an engineering grant to aid with the long-term planning and future potential projects identified. The Fire District received a leak detection grant this past summer which enabled us to survey some of the older parts of the system. Further assessment of some potential areas will be conducted. We will also look to secure grants for water system security and lead line replacement are currently available.

Revisions to the Lead and Copper will require inventories of all pipes in the water system to determine age, pipe type, size. Plans and schedules for replacement of any of these lines that are or were connected to lead services or goosenecks will be required once the inventory is completed. This will include requirement of the homeowners to replace its portion of the service line. Grants for both Fire District and homeowner services that are or were connected to lead will be applied for once inventory is completed.

The water department is working with the Southwest Environmental Finance Center at the University of New Mexico on asset management plans and also mapping and integration of GIS for future use by the Fire District and Town of Brandon. Assistance is free of charge using available grants from EPA. Work will continue with EFC on this project into 2022.

The Town and Fire District will continue to work jointly on future improvements using available grants or loans. Discussions have been on-going for potential consolidation with Brandon Fire District No 2 (Forrestbrook). A low water pressure area on Basin Road will need to be addressed in 2022. We are hopeful that grant monies are available for this deficiency.

The Fire District is required by the America's Water Infrastructure Act of 2018 (AWIA) to develop or update risk assessments and emergency response plans. (ERP) Community water systems are required to assess the risks to, and the resilience of, its system. Risk Assessments were completed and final certification for the emergency response plan update will be completed by the December 31, 2021 deadline.

Water Production

We produced about 110 million gallons of water from November 2020 through October 2021 compared to 122 million gallons in the previous year. The continued decrease in water production is attributed to water improvement projects.

Assistance Program

The Vermont Department for Children and Families (DCF) has launched the **Low Income Household Water Assistance Program** (LIHWAP) to help eligible households pay their water and wastewater bills. Find more information and the customer application at:

<https://dcf.vermont.gov/benefits/water-assistance>

The Water Department would like to thank the Prudential Committee, Chief Kilpeck, Fire Department members and all of its citizens for your support which allows us to continue to provide **“Quality on Tap, Our Commitment, Our Profession.”**

Respectfully Submitted,

Raymond Counter
Water Superintendent

OFFICERS OF THE DISTRICT

Moderator

Bernie Carr

Clerk

Seth R Clifford

Prudential Committee

Term Expires 2022 (3 yr.)

Natalie Steen

Term Expires 2023 (3 yr.) (vacated- 1 yr left)

Dennis Reisenweaver

Term Expires 2023 (2 yr.)

Bill Moore

Term Expires 2023 (2 yr.)

Jon Wyman

Term Expires 2024

Michael Markowski

Treasurer

Seth R Clifford

Auditors

Vacant

Vacant

Vacant

WATER DEPARTMENT

Water Superintendent

Raymond Counter

FIRE DEPARTMENT

Chief

Thomas Kilpeck

Assistant Chief

Roland Euber

MEMBERS OF THE DUNMORE HOSE COMPANY

As of November 1, 2021

President

Kyle Hutchins

Captain

Jordan Martin

Vice President

David Dushaney

Captain

Jesse Bilodeau

Secretary

Courtney Lee

Lieutenant

Roger Bougor

Treasurer

Tracey Murray

Lieutenant

Cody Taylor

Kenneth Backus

Scott Bertrand

Steven Bilodeau

Peter Carlson

Bradley Danforth

Robert Fales

Harry E Hunt

Harry L Hunt

Brian Kilpeck

Jason Martin

Dennis Reisenweaver

Peter Smith

Garrett Trask

Brent Young

**Brandon Fire District No. 1
58 Franklin Street
Brandon, VT 05733**

**BULK RATE
US POSTAGE
PAID
PERMIT NO. 9
BRANDON, VT**