2019

ANNUAL REPORT

of the

BOARD OF OFFICERS

of

BRANDON FIRE DISTRICT NO. 1

BRANDON, VERMONT

Annual Meeting January 13, 2020 6:00 pm

1856-2019

WARNING

The legal voters of the Brandon Fire District No. 1 are hereby notified and warned to meet at the Brandon Fire Department at 61 Franklin Street in Brandon, Vermont on Monday, January 13th, 2020 at 6:00 p.m. to act on the following business:

- I. To elect a moderator and other officers of the district for the ensuing year?
- II. To act on the report of the Chief Engineer?
- III. To fix the compensation to be paid the district officers for the ensuing year?
- IV. Shall the voters approve total general fund expenditures of \$861,304.00, of which \$286,900.00 shall be raised by taxes and \$574,404.00 by non-tax revenues?
- V. Shall the voters authorize the Prudential Committee to borrow money in anticipation of water rents, if necessary?
- VI. Shall the voters amend Article II, Section 1 of the Fire District by-laws?

CURRENTLY STATES:

The officers of this district shall be a moderator, clerk, treasurer, collector of taxes, or collector of delinquent taxes, prudential committee of three members, three engineers and three auditors. All officers shall be elected at the Brandon Fire District No 1 annual meeting with the exception of the three engineers. The three engineers shall be elected by the members of the Dunmore Hose Company (Brandon Fire Department) at its bi-annual meeting. Candidates elected to the engineers' positions shall be confirmed by a majority vote of the Prudential Committee. The elected engineers' term shall be for a period of two years and is subject to review at any time by the Prudential Committee.

PROPOSED AMENDMENT:

The officers of this district shall be a moderator, clerk, treasurer, collector of taxes, or collector of delinquent taxes, prudential committee of three members, and three auditors. All line officers of the Brandon Fire Department shall be elected by the Brandon Fire Department at its biannual meeting and approved by the Chief Engineer prior to becoming officers. The three Engineers of the Brandon Fire Department shall be elected by the members of the Brandon Fire Department at its biannual meeting and approved by the Prudential Committee prior to becoming Engineers. The appointment shall be held for a term of two years and are subject to review at any time. To be eligible for one of the positions of Engineer, a candidate must be a member in good standing with the Brandon Fire Department.

VII. Shall the voters amend Article VI of the Fire District by-laws?

CURRENTLY STATES:

<u>Section 1.</u> The Engineers of the Brandon Fire District and the members of the Dunmore Hose Company shall constitute a fire department of Brandon Fire District No.1.

Section 2. It shall be the duty of each engine, hose and hook and ladder company upon an alarm of fire, to go immediately with their apparatus to or near the scene of the fire, and there operate under the direction of the Chief Engineer or his assistants, or in their absence, under the foreman of the Fire Department, and may return to their engine house only by order of the officer in charge.

PROPOSED AMENDMENT:

<u>Section 1.</u> The Engineers of the Brandon Fire District and the employees of the Brandon Fire Department shall constitute a fire department of Brandon Fire District No.1.

Section 2. It shall be the duty of each engine, hose and hook and ladder company upon an alarm of fire, to go immediately with their apparatus to or near the scene of the fire, and there operate under the direction of the Chief Engineer or his assistants, or in their absence, under the foreman of the Fire Department, and may return to their engine house only by order of the officer in charge.

<u>Section 3.</u> The operation of the Brandon Fire Department shall be in accordance with the Brandon Fire Department Policy Manual and the Standard Operating Procedures. These documents shall be approved by the Chief Engineer.

VIII. To do any other business that is proper to be done when met.

Dated at Brandon, Vermont this 4th day of December 2019

Seth R Clifford, Clerk

Brandon Fire District No. 1

OFFICERS OF THE DISTRICT

Moderator Bernie Carr

Clerk Seth R Clifford

Prudential Committee

Term Expires 2020 Tom S Whittaker
Term Expires 2021 Michael Markowski
Term Expires 2022 Adelbert Cook

Treasurer Seth R Clifford

Auditors Richard Baker

John Moulton

WATER DEPARTMENT

Water Superintendent Raymond Counter

FIRE DEPARTMENT

Chief Roman Wdowiak

Deputy ChiefScott TraskAssistant ChiefRoland Euber

MEMBERS OF THE DUNMORE HOSE COMPANY

As of November 1, 2019

PresidentThomas KilpeckCaptainJon WymanVice PresidentMichael Jensen1st LieutenantJason Martin

Secretary Kyle Hutchins 2nd Lieutenant Michael Markowski

Treasurer Tracey Murray

Nick Audet Scott Bertrand Jessie Bilodeau Steven Bilodeau Roger Bougor Linwood Bovey Robert Cook Randy Disorda David Dushaney Robert Fales Harry E Hunt Harry L Hunt Brian Kilpeck Ana MacLeod Courtney Lee Jordan Martin Dennis Reisenweaver Peter Smith Cody Taylor **Ethan West** Tracy Wyman

MINUTES OF THE ANNUAL MEETING

Brandon Fire District No.1 JANUARY 14, 2019

Brandon Fire District No.1 Annual Meeting was held at the Brandon Fire Station at 61 Franklin Street on Monday, January 14th, 2019, at 6:00 PM with 21 members present.

The meeting began with the Pledge of Allegiance led by Fire Chief Roman Wdowiak. A moment of silence was held for past Firefighter Charles Rivers.

Article I. Motion by Seth Clifford with second from Scott Trask, to nominate Bernie Carr for Moderator. Motion unanimously carried.

Nomination by Kyle Hutchins, seconded by Richard Baker, for Seth Clifford for Clerk and Treasurer. A unanimous vote was carried.

Seth Clifford nominated Adelbert Cook, seconded by Lynn Wdowiak, for Prudential Board term to expire 2022. Motion unanimously passed.

Bernie Carr nominated, with second from Scott Trask, Richard Baker and John Moulton as Auditors for one year

Article II. Chief Wdowiak explained the new air packs and other equipment and explained his budget and also about a new washer would be purchased to clean the turn-out gear. John Moulton moved to approve the Chief's report, second by Lynn Wdowiak. Motion was unanimously approved.

Article III. Motion by Richard Baker, second by Lynn Wdowiak, that salaries for the district officers to be same as last year; unanimously approved. Salaries to be:

\$500.00 – For Each Prudential Board Member

\$100.00 - For The Treasurer
 \$25.00 - For Each Auditor

\$10.00 – For The Moderator For Each Meeting

• \$10.00 - For The Clerk For Each Meeting

Article IV. Motion by Richard Baker, second by Lynn Wdowiak, to adopt the budget of \$883,640.00, of which \$286,530.00 to be raised by taxes and \$597,110.00 by non-tax revenues. Being no questions, motion passed unanimously.

Article V. Seth Clifford moved and a second by Lynn Wdowiak, to authorize the Prudential Committee to borrow money in anticipation of water rents, if necessary. Motion carried unanimously.

Article VI. Motion by Seth Clifford, second by Lynn Wdowiak, to amend Article IX, Section 9 (A) of the bylaws of the District. Motion unanimously carried.

Article VII. Richard Baker thanked the Board and Fire Department for a job well done. Ray Counter summarized the Segment 6 construction season for the summer. He reminded people to keep a positive attitude as this next season may be more complicated.

Article VIII. Seth Clifford moved, second from Richard Baker to adjourn. Meeting adjourned at 6:20 PM

Respectfully submitted,

Seth R. Clifford, Clerk / / Brandon Fire District No. 1

	WATER DEPARTMENT REVENUE		
	2019 BUDGET	ACTUAL	2020 PROPOSED
WATER RENTS	\$513,110.00	\$500,188.71	\$502,404.00
WATER RENT LATE CHARGES	\$10,000.00	\$10,025.85	\$8,000.00
INTEREST	\$0.00	\$221.15	\$0.00
MISCELLANEOUS REVENUE	\$30,000.00	\$1,150.25	\$10,000.00
TOTAL REVENUE - WATER	\$553,110.00	\$511,585.96	\$520,404.00
	WATER DEPARTMENT EXPENSES		
	<u>2019 BUDGET</u>	EXPENDED	2020 PROPOSED
ADMINISTRATION - WATER DEPT			
OFFICERS SALARIES	\$980.00	\$960.00	\$980.00
FICA/MEDICARE EXPENSE	\$90.00	\$73.44	\$90.00
LEGAL FEES	\$1,000.00	\$300.00	\$1,000.00
PROFESSIONAL AUDIT	\$3,000.00	\$0.00	\$3,000.00
INSURANCE	\$3,200.00	\$2,192.40	\$3,200.00
ANNUAL REPORT	\$1,200.00 	\$989.44	\$1,200.00
TOTAL ADMINISTRATION - WD	\$9,470.00	\$4,515.28	\$9,470.00
WATER DEPARTMENT	2019 BUDGET	EXPENDED	2020 PROPOSED
OPERATORS SALARIES	\$60,000.00	\$59,884.56	\$60,000.00
ADDITIONAL SALARIES - SEG 6	\$10,000.00	\$0.00	\$5,000.00
COLLECTORS SALARIES	\$10,000.00	\$9,992.02	\$10,000.00
HEALTH INSURANCE	\$26,000.00	\$22,448.78	\$25,000.00
FICA/MEDICARE EXPENSE	\$8,000.00	\$5,345.57	\$7,000.00
VMERS - RETIREMENT	\$5,500.00	\$3,867.66	\$5,500.00
TRAINING	\$300.00	\$510.00	\$500.00
WORKERS COMPENSATION	\$6,000.00	\$2,859.00	\$6,000.00
ENGINEERING	\$2,000.00	\$4,486.41	\$5,000.00
WATER TESTING	\$2,200.00 \$1,000.00	\$1,739.27	\$2,200.00
SUPPORT AGREEMENTS		\$712.88	\$1,000.00
WATER/SEWER SERVICES LAWN CARE	\$350.00 \$2,500.00	\$420.00 \$2,856.50	\$500.00 \$3,000.00
WELL MAINTENANCE	\$2,300.00	\$5,456.00	\$5,000.00
METERING	\$8,000.00	\$5,618.97	\$8,000.00
VEHICLE MAINTENANCE	\$1,000.00	\$60.00	\$1,800.00
BUILDING MAINTENANCE	\$1,000.00	\$1,070.00	\$1,000.00
EQUIPMENT RENTAL	\$500.00	\$130.00	\$500.00
INFRASTRUCTURE REPAIR	\$30,000.00	\$22,897.45	\$30,000.00
ROUTE 7 PROJECT	\$55,000.00	\$42,548.62	\$32,000.00
VERMONT STATE ASSESSMENT	\$7,000.00	\$8,129.84	\$7,000.00
INSURANCE	\$8,000.00	\$6,048.20	\$8,000.00
TELEPHONE/INTERNET	\$3,200.00	\$3,072.54	\$3,200.00
POSTAGE	\$1,700.00	\$1,046.00	\$1,500.00
PROFESSIONAL DUES	\$1,200.00	\$1,933.00	\$1,500.00
OFFICE SUPPLIES	\$1,500.00	\$1,154.95	\$1,500.00
GENERAL SUPPLIES	\$1,000.00	\$245.59	\$1,000.00
TOOLS/EQUIPMENT	\$5,000.00	\$95.35	\$5,000.00
ELECTRICITY	\$45,000.00	\$40,100.00	\$42,000.00
PROPANE	\$5,000.00	\$4,893.16	\$5,000.00
GAS AND OIL	\$3,000.00	\$2,069.76	\$3,000.00
ROAD MATERIALS/PAVING	\$4,000.00	\$5,066.31	\$4,000.00
INFORMATION TECHNOLOGY	\$5,000.00	\$34.00	\$5,000.00
VEHICLE REPLACEMENT	\$5,000.00	\$5,000.00	\$5,000.00
2007 BOND - DISTRIBUTION (30 YR)	\$138,304.00	\$137,301.65	\$133,848.00
2016 BOND - DISTRIBUTION (40 YR)	\$75,386.00 	\$75,386.00 	\$75,386.00
TOTAL - WATER DEPARTMENT	\$543,640.00	\$484,480.04	\$510,934.00
TOTAL ADMINISTRATION - WD	\$9,470.00	\$4,515.28	\$9,470.00
GRAND TOTAL EXPENSES - WATER DEPT	\$553,110.00	\$488,995.32	\$520,404.00

DISTRICT FIRE TAX \$286,530.00 \$286,045.50 \$286,900.00
DISTRICT FIRE TAX \$286,530.00 \$286,045.50 \$286,900.00 OUTSIDE FIRES \$44,000.00 \$45,120.00 \$44,000.00 MISCELLANEOUS REVENUE \$3,452.25 \$10,000.00 TOTAL REVENUE - FIRE \$330,530.00 \$334,617.75 \$340,900.00 FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT OFFICERS SALARIES \$650.00 \$640.00 \$650.00
OUTSIDE FIRES \$44,000.00 \$45,120.00 \$44,000.00 MISCELLANEOUS REVENUE \$3,452.25 \$10,000.00 TOTAL REVENUE - FIRE \$330,530.00 \$334,617.75 \$340,900.00 FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT \$650.00 \$640.00 \$650.00
MISCELLANEOUS REVENUE \$3,452.25 \$10,000.00 TOTAL REVENUE - FIRE \$330,530.00 \$334,617.75 \$340,900.00 FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT \$650.00 \$640.00 \$650.00
TOTAL REVENUE - FIRE \$330,530.00 \$334,617.75 \$340,900.00 FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT OFFICERS SALARIES \$650.00 \$640.00 \$650.00
FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT \$650.00 \$640.00 \$650.00
FIRE DEPARTMENT EXPENSES 2019 BUDGET EXPENDED 2020 PROPOSE ADMINISTRATION - FIRE DEPT \$650.00 \$640.00 \$650.00
ADMINISTRATION - FIRE DEPT \$650.00 \$640.00 \$650.00
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ADMINISTRATION - FIRE DEPT OFFICERS SALARIES \$650.00 \$640.00 \$650.0
OFFICERS SALARIES \$650.00 \$640.00 \$650.0
FICA/MEDICARE EXPENSE \$50.00 \$48.96 \$50.0
LEGAL FEES \$1,000.00 \$414.00 \$1,000.0
PROFESSIONAL AUDIT \$2,000.00 \$0.00 \$2,000.0
INSURANCE \$2,200.00 \$1,461.60 \$2,200.0
ANNUAL REPORT \$700.00 \$659.62 \$700.0
TOTAL ADMINISTRATION - FD \$6,600.00 \$3,224.18 \$6,600.0
2019 BUDGET EXPENDED 2020 PROPOSE
FIRE CHIEF STIPEND \$3,500.00 \$3,500.00 \$3,500.00
PAYROLL \$43,000.00 \$36,250.50 \$43,000.0
FICA/MEDICARE EXPENSE \$4,000.00 \$3,040.99 \$4,000.0
TRAINING \$4,500.00 \$1,255.00 \$4,500.0
WORKERS COMPENSATION \$9,000.00 \$3,737.00 \$9,000.0
SCBA TEST AND REPAIR \$5,000.00 \$2,412.67 \$5,000.0
MEDICAL \$10,364.18 \$10,000.0
METER TEST AND REPAIR \$500.00 \$0.00 \$500.00
WATER/SEWER SERVICES \$600.00 \$730.49 \$800.0
SNOW REMOVAL \$2,500.00 \$2,780.00 \$3,000.0
CUSTODIAL SERVICES \$1,000.00 \$420.00 \$1,000.0
LAWN CARE \$1,000.00 \$995.00 \$1,000.0
VEHICLE MAINTENANCE \$18,000.00 \$14,546.89 \$18,000.0
BUILDING MAINTENANCE \$6,500.00 \$3,201.11 \$6,500.0
INSURANCE \$15,000.00 \$11,874.80 \$15,000.0
TELEPHONE/INTERNET \$2,500.00 \$2,655.08 \$2,800.0 DISPATCH \$2,400.00 \$1,200.00 \$2,400.0
DISPATCH \$2,400.00 \$1,200.00 \$2,400.0 POSTAGE \$100.00 \$61.40 \$100.0
COMMUNICATION \$6,000.00 \$5,956.62 \$6,000.0
PROFESSIONAL DUES \$800.00 \$432.00 \$800.
PERSONAL PROTECTIVE EQUIPMENT \$13,000.00 \$24,523.93 \$18,000.0
OFFICE SUPPLIES \$1,500.00 \$933.53 \$1,500.0
GENERAL SUPPLIES \$3,000.00 \$3,318.68 \$3,500.
TOOLS/EQUIPMENT \$22,000.00 \$12,734.85 \$22,000.
ELECTRICITY \$3,000.00 \$3,269.00 \$3,400.0
PROPANE \$9,000.00 \$14,936.82 \$12,000.0
GAS AND OIL \$2,500.00 \$2,292.98 \$2,500.0
TRUCK PAYMENT \$76,530.00 \$76,525.20 \$51,000.0
INFORMATION TECHNOLOGY \$2,000.00 \$0.00 \$2,000.0
VEHICLE REPLACEMENT FUND \$25,000.00 \$25,000.00 \$51,000.0
BOND - FIRE STATION \$25,000.00 \$24,804.36
BUILDING REPAIR FUND \$15,000.0
CAPITAL FUND - EQUIPMENT \$15,000.00 \$15,000.00 \$15,000.00
DUNMORE HOSE COMPANY \$500.00 \$500.00 \$500.00
TOTAL - FIRE DEPARTMENT \$323,930.00 \$309,253.08 \$334,300.0
TOTAL ADMINISTRATION - FD \$6,600.00 \$3,224.18 \$6,600.0
GRAND TOTAL EXPENSES - FIRE DEPT \$330,530.00 \$312,477.26 \$340,900.00

FIRE DISTRICT BUDGET

	2019 BUDGET	<u>ACTUAL</u>	2020 PROPOSED
TOTAL REVENUE - WATER DEPT	\$553,110.00	\$511,585.96	\$520,404.00
TOTAL REVENUE - FIRE DEPT	\$330,530.00	\$334,617.75	\$340,900.00
TOTAL FIRE DISTRICT REVENUE	\$883,640.00	\$846,203.71	\$861,304.00
	<u>2019 BUDGET</u>	EXPENDED	2020 PROPOSED
TOTAL EXPENSES - WATER DEPT	\$553,110.00	\$488,995.32	\$520,404.00
TOTAL EXPENSES - FIRE DEPT	\$330,530.00	\$312,477.26	\$340,900.00
TOTAL FIRE DISTRICT EXPENSES	\$883,640.00	\$801,472.58	\$861,304.00
TOTALTINE DISTINCT EN ENSES	7003,040.00	Ç001,472.30	7001,304.00
	TANK FUND		
CASH BALANCE - 11/01/18			\$189,819.03
REVENUE			
INTEREST		\$470.00	
RENTAL INCOME		\$70,758.62	
TOTAL REVENUE (FY 2018-19)		\$71,228.62	
BALANCE BEFORE EXPENSES			\$261,047.65
<u>EXPENSES</u>			
ROAD MAINTENANCE/REPAIR		\$4,455.40	
TOTAL EXPENSES (FY 2018-19)		\$4,455.40	
CASH BALANCE - 10/31/19			\$256,592.25

FERN LAKE FUND

CASH BALANCE - 11/01/18			\$315,481.07
REVENUE			
INTEREST VEHICLE REPLACEMENT- FIRE DEPT VEHICLE REPLACEMENT- WATER DEPT		\$849.67 \$25,000.00 \$5,000.00	
CAPITAL REPLACEMENT - FIRE DEPT		\$15,000.00	
GF LOAN - BOND PAYMENTS 2018-19		\$128,088.51	
WATER ALLOCATION FEES		\$3,600.00	
FEMA - BARLOW AVENUE BARLOW AVENUE PROJECT		\$38,854.75 \$3,902.19	
DANIES WATEROET HOSES			
	TOTAL REVENUE (FY 2018-19)	\$220,295.12	
BALANCE BEFORE EXPENSES			\$535,776.19
<u>EXPENSES</u>			
GF LOAN - BOND PAYMENTS 2019-20		\$101,660.02	
FD GRANT - SCBA		\$171,198.25	
	TOTAL EXPENSES (FY 2018-19)	\$272,858.27	
CASH BALANCE - 10/31/19			\$262,917.92
DUE ACCOUNT			
WD - BOND ENGINEERING		\$38,025.00	
GF LOAN - BOND PAYMENTS 2019-20		\$101,660.02	
GF LOAN - WD (ROUTE 7)		\$45,000.00	
TOTAL DUE ACCOUNT		\$184,685.02	
FUND BALANCES AS OF 10/31/2018			
VEHICLE REPLACEMENT - FIRE DEPT	\$56,793.39		
VEHICLE REPLACEMENT - WATER DEPT	\$38,083.75		
WATER ALLOCATION FEES	\$3,653.99		
CAPITAL REPLACEMENT - FIRE DEPT	\$36,012.79		
TOTAL ASSETS - FERN LAKE FUND			\$447,602.94

REPORT OF THE WATER SUPERINTENDENT

Construction

The final phase of the water main improvements of the Segment 6 project were completed this year. The project consisted of installation of over 8400 lineal feet of 8", 12", & 16" pipe, 23 new/replacement fire hydrants, 120 water services, valves and appurtenances.

Planning

The Fire District will embark with the Town on reconstruction of Park Street from Route 7 to the intersection of High/Marble Streets. The project is scheduled to begin construction in March and should be completed by mid-summer.

Work is continuing on our capital plan to address replacement of the existing concrete water storage tank (constructed in 1918) and future replacement of existing older water mains (18 miles that are 110 years or older).

Water Production

We produced about 134 million gallons of water from November 2018 through October 2019 compared to 151 million gallons in the previous year. The large decrease in water production is attributed to the Segment 6 project and repairing some other significant leaks outside the project areas.

The Budget

We were under our projected revenues but also were under our projected expenses for the 2018-2019 budget year. The amount of delinquent water rents decreased in 2019 to \$97,574.54. We will continue in our efforts to reduce that amount. The proposed budget for the water department will decrease for the 2019-2020 year due to adjustments in several line items. The rate structure will remain the same as follows:

Meter Fee - \$15/year/account to cover the actual costs of billing.

Water Production Fee - \$5.50/year/account - fee charged for groundwater withdrawal.

2007 Bond - \$112/year/ERU for principal and interest payment on 30 year bond

2016 Bond - \$50/year/ERU for principal and interest payment on 40 year bond

Route 7, Segment 6 - \$35/year/ERU for 5% costs associated with construction

Consumption Charge - \$4.05/1000 gallons for actual water used

Private Fire Protection Charge - \$50/year/account with private sprinkler systems only

Public Fire Protection Charge - \$25/year/account for costs of maintenance of fire hydrants

*ERU – equal residential unit

The Prudential Committee and the Water Superintendent would like to thank all of its citizens for your support which allows us to continue to provide "Quality on Tap, Our Commitment, Our Profession."

Respectfully Submitted, Raymond Counter Water Superintendent

REPORT OF THE CHIEF ENGINEER

I am proud to report to the Brandon community that the men and women of the Brandon Fire Department continue to be prepared and ready to serve the emergency needs of the areas that we cover. The members of the Brandon Fire Department are members of the community, maybe some are your friends, and maybe some are your neighbors. They have dedicated themselves to answering the call for help regardless of time of day, regardless of weather. The Brandon Fire Department responded to 137 calls this past year. The members logged over 3,200 hours of time at drills and calls.

Firefighting is an inherently dangerous job. In the United States each year we lose almost 100 firefighters to line of duty deaths. Studies show that many of these deaths are the result of health related issues. Also many firefighters are losing their lives to an insidious silent killer, cancer. The environment that our members work in has been found to be the leading cause of these issues. The Brandon Fire Department cannot ignore this fact. This past year we began a program of firefighter physicals. This year we will be adding an EKG to the physical. It is our hope that these physicals will enable us to spot issues before they become serious medical problems. We have already purchased and will continue to purchase the gear and equipment needed to protect our firefighters. Through the budget process we have adopted programs that have enabled us to be proactive with the care of our apparatus. We also need to be proactive with the health and safety of our members.

This year's budget will reflect the fact that we will be retiring the fire station bond. The station continues to be a source of pride for the department and its members. This facility would not be possible without the support of the residents of Brandon. But with the passage of time there has become a need to tackle some major repairs. The most significant repair that is currently needed is a repair to the roof area. Due to a significant water leak with possible structural damage we will have to commit over \$11,000 to make these repairs. We had hoped to address this issue this fall but now have had to defer this work until spring. For the time being a temporary repair has controlled the leak. To be prepared for future we will roll the budget monies from the station bond line to a new line earmarked for major station repairs.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but of others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted, Roman Wdowiak, Chief Engineer

DELINQUENT WATER ACCOUNTS

(as of 10/31/2019)

27,29,31 Church Street LLC

Donald Alberico **Kelly Atwood** Nicholas Audet

Kenneth Baron & Sara Engle Gary & Sarah Bender Real & Jean Bergeron

Glenn Bird
Terry Bishop
Marielle Blais

Linwood & Cheryl Bovey

Debra Boyce
Frank Briscoe
Robert Bunnell*OFF
Paul & Jean Bushee
Jeffrey & Sarah Carrara
Kenneth Cifone
Chelsea Cioffredi
Joanne Cobb

James & Stacey Coburn Katie Cole & Tim Hewitt Dale & Linda Creeley

Marie Cyr Nicole Danyow Ryan Delaney

Anthony & Christine Denis

George Dinn*OFF

Katelyn Michaud & Jeremy Disorda

Michael & Theresa Driscoll
Steven & Theresa Eastman
Christa & Christopher Ernst
Jammie & Christina Euber*OFF

Federal National Mortgage*OFF
Paul & Carol Felion

Sean Fierman David Fifield

Robert Fisher & Gloria-Jodoin Fisher

David & Rhoda Forrest
Craig Frasier Jr
Mark & Lisa Frasier
Gregory & Wendy Frederick

Ralph French

Albert Gearwar

Michael & Sadie Gerow Barbara Gevry*OFF **Gregory Giles**

Benoni & Annie Griffin

Chris Hahn

William Hanfield

Thomas & Leslie Halloran

Randy Hayes
Ian Heitmann
Aimee Herrick
Charles Holbrook
Dennis & Paula Holman
David & Leslie John
Donna Johnson*OFF
Leslie Johnson

Dean & Lisa Kenyon

Warren Keough & Ashley Dunbar

Robert Kerr Timothy Kerr

Debra Keith

Brian & Pam Ketcham
Phillip Keyes & Laura King
Jeff & Dallas Ladd

Patricia Lafayette

Thaddeus LaFlam & Lori Burnham

Charles LaMoureux
Melanie Laraway
Allan Leavitt*OFF
Michael & Mary Loyele

Michael & Mary Lovelette John & Valerie Lutz

John & Valerie Lutz

Dawn Maccione & Joseph Wedge

Ryan Machia Troy & Tara Mackie Edward Mahoney Harold Mahoney Michael Mahoney

Lucas & Beth Manchester
Justin & Brooke Maranville
Raymond & Thomasina Marcoux

John & Jill Markowski Aleisha Martelle

Jordan Martin & Sonya Cousino

Daniel Mazur

Kelly McCullough Gabriel McGuigan Damon Moseley Michael & Nancie Neal Bonnie Nucera

James & Tammy Olsen Bobbi-Jo Piscopo-Sundstrom

Anthony & Kady Popp Jon & Lesa Pratt Linda Prescott Allen Pulsifer RD Schiller, LLC Doreen Raymond Diane Reed Manuel Ricard Preston Ryder

Bill & Cheryl Sanderson

James Sauder Gregory Sears

Joseph & Janice Shackett

James Sherwin
Kathy Singh
Kevin Smith
Nancy Stearns
Jennifer Stone
Lisa Tatro*OFF

United Methodist Church

Monica Valente
Gloria Waite
Wayne Warren
Jennifer Wedge*OFF
Richard & Karen Weldon
Wells Fargo Bank*OFF
Keith Wetmore
Shirley Wheeler

Barry & Pamela Whitney Christopher Whittemore Edward & Tonya Wilford Benjamin Williams Timothy Williams

Jeremy Young & Sara Smith

Names in bold have payment plan in place (47 accts). Names with an asterisk (*) have water shut off (9 accts).

Brandon Fire District No. 1 58 Franklin Street Brandon, VT 05733

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