# 2016

# **ANNUAL REPORT**

of the

**BOARD OF OFFICERS** 

of

BRANDON FIRE DISTRICT NO. 1
BRANDON, VERMONT

Annual Meeting January 9, 2017 6:00 pm

1856-2016

## **WARNING**

The legal voters of the Brandon Fire District No. 1 are hereby notified and warned to meet at the Brandon Fire Department at 61 Franklin Street in Brandon, Vermont on Monday, January 9<sup>th</sup>, 2017 AD at 6:00 p.m. to act on the following business:

- I. To elect a moderator and other officers of the district as required by law for the ensuing year.
- II. To act on the report of the Chief Engineer.
- III. To fix the compensation to be paid the district officers for the ensuing year.
- IV. Shall the voters approve total general fund expenditures of \$948,159.00, of which \$281,700.00 shall be raised by taxes and \$666,459.00 by non-tax revenues?
- V. Shall the voters authorize the Prudential Committee to borrow money in anticipation of water rents, if necessary?
- VI. To do any other business that is proper to be done when met.

Dated at Brandon, Vermont this 7<sup>th</sup> day of December 2016

Seth R Clifford, Clerk

**Brandon Fire District No. 1** 

# MINUTES OF THE ANNUAL MEETING

### **Brandon Fire District No.1 JANUARY 11, 2016**

The Annual Meeting of the Brandon Fire District No.1 was held at the Brandon Fire Station on Monday, January 11, 2016 at with 26 voters present.

Bernie Carr, Moderator, opened the meeting at 6:00 pm.

Article I. The following officers were elected for the ensuing year:

> Moderator -Bernie Carr Clerk & Treasurer -

Seth R. Clifford

Prudential Board -

Wayne Platt, (term to expire 2019)

Auditors –

Richard Baker, Adelbert Cook and John Moulton

Article II.

Chief Roman Wdowiak explained reasons for the Fire Dept budget increase-cost of turnout gear and hose replacement. His report was unanimously accepted.

Article III.

Salaries voted for the ensuing year are:

 \$500.00 For Each Prudential Board Member

• \$100.00 For The Treasurer \$25.00 For Each Auditor

• \$10.00 For The Moderator For Each Meeting

• \$10.00 For The Clerk For Each Meeting

Article IV.

The budget in the amount of \$787,623.00, of which \$259,412.00 shall be raised by taxes and \$528,211.00 by non-tax revenue was unanimously adopted.

Article V.

The Prudential Committee was authorized to borrow money in anticipation of water rents, if needed.

Article VI.

Tom Whittaker thanked and praised Tom Kilpeck and Nathan Cram for a very nice banquet on Saturday, January 9, 2016.

Article VII.

Meeting adjourned at 6:12 PM

Respectfully submitted,

Seth R. Clifford, Clerk

Brandon Fire District No. 1

WATER DEPARTMENT REVENUE

WATER RENTS	WA	TER DEPARTMENT REVENUE			
WATER RENT LATE CHARGES   \$14,000.00   \$10,093.29   \$12,000.00   MTEREST   \$83.45   \$80,786.08   \$70,000.00		2016 BUDGET	ACTUAL	2017 PROPOSED	
INTEREST   \$3.45   \$570,000.00					
MISCELLANEOUS REVENUE		\$14,000.00	' '	\$12,000.00	
TOTAL REVENUE - WATER   \$496,211.00	INTEREST		•		
MATER DEPARTMENT EXPENSES   2017 PROPOSED	MISCELLANEOUS REVENUE		\$8,786.08	\$70,000.00	
MATER DEPARTMENT EXPENSES   2017 PROPOSED					
DIMINISTRATION - WATER DEPT   OFFICERS SALARIES   \$980.00   \$960.00   \$980.00   \$10.000.00   \$	TOTAL REVENUE - WATER	\$496,211.00	\$434,434.20	\$622,459.00	
DIMINISTRATION - WATER DEPT   OFFICERS SALARIES   \$980.00   \$960.00   \$980.00   \$10.000.00   \$	WAT	TER DEPARTMENT EXPENSES			
ADMINISTRATION - WATER DEPT		•	EXPENDED	2017 PROPOSED	
DFFICEAMEDICARE EXPENSE   \$90,00   \$73.46   \$90,00   \$1	ADMINISTRATION - WATER DEPT				
FICAMEDICARE EXPENSE		\$980.00	\$960.00	\$980.00	
LEGAL FEES		·	·		
PROFESSIONAL AUDIT   \$3,000.00   \$3,000.			•		
INSURANCE					
ANNUAL REPORT					
TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           WATER DEPARTMENT OPERATORS SALARIES         \$59,000.00         \$58,630.00         \$62,000.00           ADDITIONAL SALARIES - SEG 6         \$34,000.00         \$34,000.00         \$34,000.00           COLLECTORS SALARIES - \$10,000.00         \$22,7000.00         \$24,960.39         \$27,000.00           HEALTH INSURANCE - \$27,000.00         \$32,960.39         \$27,000.00           FICAMEDICARE EXPENSE - \$4,500.00         \$5,251.51         \$10,000.00           VIERS - RETREMENT - \$3,400.00         \$3,360.02         \$5,500.00           VIRES - RETREMENTS - \$3,000.00         \$4,043.00         \$6,000.00           WORKERS COMPENSATION - \$3,100.00         \$255.75         \$1,000.00           NOR ORGERS COMPENSATION - \$3,000.00         \$255.75         \$1,000.00           WATER TESTING - \$2,000.00         \$360.00         \$265.75         \$1,000.00           SUPPORT AGREEMENTS - \$2,000.00         \$360.00         \$260.00         \$1,447.50         \$2,200.00           WELL MAINTENANCE - \$2,800.00         \$1,505.00         \$360.00         \$35,000.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$360.00         \$36		* *			
WATER DEPARTMENT   2016 BUDGET   EXPENDED   2017 PROPOSED	ANNUAL REPORT	\$1,200.00	\$905.08	\$1,200.00	
OPERATORS SALARIES	TOTAL ADMINISTRATION - WD	\$9,470.00	\$4,234.53	\$9,470.00	
OPERATORS SALARIES	WATER DEPARTMENT	2016 BUDGET	EXPENDED	2017 PROPOSED	
ADDITIONAL SALARIES - SEG 6   \$34,000.00   \$9,871.24   \$10,000.00   EALTH INSURANCE   \$27,000.00   \$24,960.93   \$27,000.00   EALTH INSURANCE   \$27,000.00   \$24,960.93   \$27,000.00   EALTH INSURANCE   \$45,000.00   \$5,251.51   \$10,000.00   \$10,000.00   \$25,51.51   \$10,000.00   \$10,000.00   \$25,51.51   \$10,000.00   \$3,360.02   \$5,500.00   \$3,360.02   \$5,500.00   \$3,000.00   \$3,360.02   \$5,500.00   \$3,000.00   \$3,360.02   \$5,500.00   \$3,000.00   \$3					
COLLECTORS SALARIES		400,000.00	ψου,σου.σο	+ - /	
HEALTH INSURANCE		\$10,000,00	¢0 971 24		
FICAMEDICARE EXPENSE					
Mers - RetTirement					
TRAINING   \$300.00   \$4.043.00   \$300.00		• /			
WORKERS COMPENSATION         \$3,100.00         \$4,043.00         \$6,000.00           ENGINEERING         \$1,000.00         \$255.75         \$1,000.00           WATER TESTING         \$2,000.00         \$1,447.50         \$2,200.00           SUPPORT AGREEMENTS         \$2,000.00         \$660.79         \$1,000.00           WATER/SEWER SERVICES         \$350.00         \$200.00         \$350.00           LAWN CARE         \$2,800.00         \$1,505.00         \$2,000.00           MELL MAINTENANCE         \$10,000.00         \$1,505.00         \$2,000.00           METERING         \$8,000.00         \$3,220.14         \$8,000.00           VEHICLE MAINTENANCE         \$600.00         \$517.74         \$2,000.00           BUILDING MAINTENANCE         \$2,000.00         \$0.00         \$1,000.00           BUILDING MAINTENANCE         \$2,000.00         \$0.00         \$1,000.00           COUPMENT RENTAL         \$1,000.00         \$26.70         \$500.00           INFRASTRUCTURE REPAIR         \$40,000.00         \$26.710.80         \$40,000.00           VERMONT STATE ASSESSMENT         \$6,500.00         \$6,676.15         \$6,500.00           INSURANCE         \$1,000.00         \$6,676.15         \$6,500.00           TELEPHONE/INTERNET         <	-	* *			
ENGINEERING   \$1,000.00   \$255.75   \$1,000.00   SUPPORT AGREEMENTS   \$2,000.00   \$1,447.50   \$2,200.00   SUPPORT AGREEMENTS   \$2,000.00   \$3660.79   \$1,000.00   SUPPORT AGREEMENTS   \$2,000.00   \$280.00   \$350.00   SUPPORT AGREEMENTS   \$350.00   \$2,800.00   \$350.00   \$350.00   SUPPORT AGREEMENTS   \$350.00   \$2,800.00   \$3,200.00   \$3,200.00   \$4,00		·	•		
WATER TESTING   \$2,200.00   \$1,447.50   \$2,200.00   \$1,407.50   \$2,000.00   \$1,000.00   \$2,000.00   \$3,000.00		+ - ,		• •	
SUPPORT AGREEMENTS					
WATER/SEWER SERVICES					
LAWN CARE   \$2,800.00   \$1,505.00   \$2,200.00		* *	· ·		
WELL MAINTENANCE         \$10,000.00         \$3,225.90         \$12,000.00           METERING         \$8,000.00         \$3,220.14         \$8,000.00           VEHICLE MAINTENANCE         \$600.00         \$517.74         \$2,000.00           BUILDING MAINTENANCE         \$2,000.00         \$50.00         \$1,000.00           EQUIPMENT RENTAL         \$1,000.00         \$25.00         \$500.00           INFRASTRUCTURE REPAIR         \$40,000.00         \$25.00         \$500.00           ROUTE 7 PROJECT         \$40,000.00         \$412.10         \$55,000.00           VERMONT STATE ASSESSMENT         \$6,500.00         \$6,676.15         \$6,500.00           INSURANCE         \$10,000.00         \$6,550.00         \$8,000.00           TELEPHONE/INTERNET         \$3,000.00         \$3,035.70         \$3,200.00           PROFESSIONAL DUES         \$1,200.00         \$1,158.00         \$1,500.00           PROFESSIONAL DUES         \$1,200.00         \$1,220.00         \$1,220.00         \$1,220.00         \$1,220.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.					
METERING         \$8,000.00         \$3.220.14         \$8,000.00           VEHICLE MAINTENANCE         \$600.00         \$517.74         \$2,000.00           BUILDING MAINTENANCE         \$2,000.00         \$0.00         \$1,000.00           EQUIPMENT RENTAL         \$1,000.00         \$25.00         \$500.00           INFRASTRUCTURE REPAIR         \$40,000.00         \$25,710.80         \$40,000.00           ROUTE 7 PROJECT         \$40,000.00         \$412.10         \$55,000.00           VERMONT STATE ASSESSMENT         \$6,500.00         \$6,676.15         \$6,500.00           INSURANCE         \$10,000.00         \$6,550.00         \$8,000.00           TELEPHONE/INTERNET         \$3,000.00         \$3,035.70         \$3,200.00           POSTAGE         \$2,000.00         \$1,168.00         \$1,500.00           PROFESSIONAL DUES         \$1,200.00         \$1,200.00         \$1,200.00           OFFICE SUPPLIES         \$2,000.00         \$1,254.90         \$2,000.00           GENERAL SUPPLIES         \$1,000.00         \$3,633.57         \$6,000.00           TOOLS/EQUIPMENT         \$6,000.00         \$3,633.57         \$6,000.00           TOPANE         \$6,500.00         \$3,633.57         \$6,000.00           GAS AND OIL         \$3,000.	LAWN CARE	\$2,800.00	\$1,505.00		
VEHICLE MAINTENANCE	WELL MAINTENANCE	\$10,000.00	\$13,235.90	\$12,000.00	
BUILDING MAINTENANCE	METERING	\$8,000.00	\$3,220.14	\$8,000.00	
EQUIPMENT RENTAL   \$1,000.00   \$25.00   \$500.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$26,710.80   \$40,000.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$26,710.80   \$40,000.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$6,676.15   \$6,500.00   VERMONT STATE ASSESSMENT   \$6,500.00   \$6,676.15   \$6,500.00   INSURANCE   \$10,000.00   \$6,555.00   \$8,000.00   ITELEPHONE/INTERNET   \$3,000.00   \$3,035.70   \$3,200.00   POSTAGE   \$2,000.00   \$1,168.00   \$1,200.00   PROFESSIONAL DUES   \$1,200.00   \$1,200.00   OFFICE SUPPLIES   \$2,000.00   \$1,254.90   \$2,000.00   GENERAL SUPPLIES   \$1,000.00   \$435.26   \$1,000.00   GENERAL SUPPLIES   \$1,000.00   \$435.26   \$1,000.00   TOOLS/EQUIPMENT   \$6,000.00   \$5,633.57   \$6,000.00   ELECTRICITY   \$50,000.00   \$37,673.67   \$45,000.00   PROPANE   \$6,500.00   \$1,648.84   \$2,500.00   ROAD MATERIALS/PAVING   \$10,000.00   \$1,648.84   \$2,500.00   ROAD MATERIALS/PAVING   \$10,000.00   \$1,604.82   \$10,000.00   OFFICE EQUIPMENT   \$1,000.00   \$1,501.38   \$2,000.00   ELECTRICITY   \$50,000.00   \$1,604.82   \$10,000.00   DOFFICE EQUIPMENT   \$1,000.00   \$1,501.38   \$2,000.00   ELOTION   \$1,604.82   \$10,000.00   ELOTION   \$1,604.84   \$10,000.00   ELO	VEHICLE MAINTENANCE	\$600.00	\$517.74	\$2,000.00	
EQUIPMENT RENTAL   \$1,000.00   \$25.00   \$500.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$26,710.80   \$40,000.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$26,710.80   \$40,000.00   INFRASTRUCTURE REPAIR   \$40,000.00   \$6,676.15   \$6,500.00   VERMONT STATE ASSESSMENT   \$6,500.00   \$6,676.15   \$6,500.00   INSURANCE   \$10,000.00   \$6,555.00   \$8,000.00   ITELEPHONE/INTERNET   \$3,000.00   \$3,035.70   \$3,200.00   POSTAGE   \$2,000.00   \$1,168.00   \$1,200.00   PROFESSIONAL DUES   \$1,200.00   \$1,200.00   OFFICE SUPPLIES   \$2,000.00   \$1,254.90   \$2,000.00   GENERAL SUPPLIES   \$1,000.00   \$435.26   \$1,000.00   GENERAL SUPPLIES   \$1,000.00   \$435.26   \$1,000.00   TOOLS/EQUIPMENT   \$6,000.00   \$5,633.57   \$6,000.00   ELECTRICITY   \$50,000.00   \$37,673.67   \$45,000.00   PROPANE   \$6,500.00   \$1,648.84   \$2,500.00   ROAD MATERIALS/PAVING   \$10,000.00   \$1,648.84   \$2,500.00   ROAD MATERIALS/PAVING   \$10,000.00   \$1,604.82   \$10,000.00   OFFICE EQUIPMENT   \$1,000.00   \$1,501.38   \$2,000.00   ELECTRICITY   \$50,000.00   \$1,604.82   \$10,000.00   DOFFICE EQUIPMENT   \$1,000.00   \$1,501.38   \$2,000.00   ELOTION   \$1,604.82   \$10,000.00   ELOTION   \$1,604.84   \$10,000.00   ELO	BUILDING MAINTENANCE	\$2,000.00	\$0.00	\$1,000.00	
NFRASTRUCTURE REPAIR	EQUIPMENT RENTAL	\$1,000.00	\$25.00		
ROUTE 7 PROJECT	INFRASTRUCTURE REPAIR		\$26.710.80	\$40.000.00	
VERMONT STATE ASSESSMENT         \$6,500.00         \$6,676.15         \$6,500.00           INSURANCE         \$10,000.00         \$6,550.00         \$8,000.00           TELEPHONE/INTERNET         \$3,000.00         \$3,035.70         \$3,220.00           POSTAGE         \$2,000.00         \$1,168.00         \$1,500.00           PROFESSIONAL DUES         \$2,200.00         \$1,020.00         \$1,200.00           OFFICE SUPPLIES         \$2,000.00         \$1,254.90         \$2,000.00           GENERAL SUPPLIES         \$1,000.00         \$435.26         \$1,000.00           TOOLS/EQUIPMENT         \$6,000.00         \$3,633.57         \$6,000.00           PROPANE         \$6,500.00         \$3,673.67         \$46,000.00           PROPANE         \$6,500.00         \$6,381.53         \$7,000.00           GAS AND OIL         \$3,000.00         \$1,648.84         \$2,500.00           GADA MATERIAL S/PAVING         \$10,000.00         \$1,604.82         \$10,000.00           OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00         \$5,000.00         \$5,000.00         \$5,000.00         \$5,000.00         \$5,000.00         \$615,085.00         \$0         \$		· · · · · · · · · · · · · · · · · · ·			
SIURANCE		• •	· ·		
TELEPHONE/INTERNET		• /		• •	
POSTAGE					
PROFESSIONAL DUES   \$1,200.00   \$1,020.00   \$1,200.00   \$1,200.00   \$1,200.00   \$1,200.00   \$1,200.00   \$1,200.00   \$1,200.00   \$1,200.00   \$2,000.00   \$2,000.00   \$2,000.00   \$2,000.00   \$2,000.00   \$3,633.57   \$6,000.00   \$6,633.57   \$6,000.00   \$6,633.57   \$6,000.00   \$6,633.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,638.57   \$6,000.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,600.00   \$6,000.0				• •	
OFFICE SUPPLIES         \$2,000.00         \$1,254.90         \$2,000.00           GENERAL SUPPLIES         \$1,000.00         \$435.26         \$1,000.00           TOOLS/EQUIPMENT         \$6,000.00         \$5,633.57         \$6,000.00           ELECTRICITY         \$50,000.00         \$37,673.67         \$45,000.00           PROPANE         \$6,500.00         \$6,381.53         \$7,000.00           GAS AND OIL         \$3,000.00         \$1,648.84         \$2,500.00           ROAD MATERIALS/PAVING         \$10,000.00         \$1,604.82         \$10,000.00           OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           GRAND TOTAL EXPENSES - WATER DEPT         \$496,211.00         \$251,895.50         \$281,700.00           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         <					
SENERAL SUPPLIES				• •	
TOOLS/EQUIPMENT					
SECTRICITY					
PROPANE         \$6,500.00         \$6,381.53         \$7,000.00           GAS AND OIL         \$3,000.00         \$1,648.84         \$2,500.00           ROAD MATERIALS/PAVING         \$10,000.00         \$1,604.82         \$10,000.00           OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           GRAND TOTAL EXPENSES - WATER DEPT         \$496,211.00         \$398,238.66         \$622,459.00           FIRE DEPARTMENT REVENUE           2016 BUDGET         ACTUAL         2017 PROPOSED           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$6,722.50         \$44,000.00					
GAS AND OIL         \$3,000.00         \$1,648.84         \$2,500.00           ROAD MATERIALS/PAVING         \$10,000.00         \$1,604.82         \$10,000.00           OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           FIRE DEPARTMENT REVENUE           2016 BUDGET         ACTUAL         2017 PROPOSED           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50         \$6,722.50					
ROAD MATERIALS/PAVING         \$10,000.00         \$1,604.82         \$10,000.00           OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           GRAND TOTAL EXPENSES - WATER DEPT         \$496,211.00         \$398,238.66         \$622,459.00           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50				• •	
OFFICE EQUIPMENT         \$1,000.00         \$1,501.38         \$2,000.00           VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           GRAND TOTAL EXPENSES - WATER DEPT         \$496,211.00         \$398,238.66         \$622,459.00           FIRE DEPARTMENT REVENUE         ACTUAL         2017 PROPOSED           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50         \$66,722.50         \$66,722.50					
VEHICLE REPLACEMENT         \$5,000.00         \$5,000.00         \$5,000.00           BOND - DISTRIBUTION-2007         \$161,991.00         \$159,977.89         \$156,853.00           BOND - DISTRIBUTION-2016         \$75,386.00         \$75,386.00           TOTAL - WATER DEPARTMENT         \$486,741.00         \$394,004.13         \$612,989.00           TOTAL ADMINISTRATION - WD         \$9,470.00         \$4,234.53         \$9,470.00           GRAND TOTAL EXPENSES - WATER DEPT         \$496,211.00         \$398,238.66         \$622,459.00           FIRE DEPARTMENT REVENUE           2016 BUDGET         ACTUAL         2017 PROPOSED           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50			1 1	* . *	
Strict Fire Tax   Strict Fire Tax   Strict Fire Tax   Strict Fire Strict Fir					
## ST5,386.00    TOTAL - WATER DEPARTMENT					
TOTAL - WATER DEPARTMENT TOTAL ADMINISTRATION - WD  S9,470.00 S4,234.53 S9,470.00 S4,234.53 S9,470.00 SRAND TOTAL EXPENSES - WATER DEPT S496,211.00 FIRE DEPARTMENT REVENUE 2016 BUDGET ACTUAL 2017 PROPOSED  DISTRICT FIRE TAX S259,412.00 OUTSIDE FIRES S32,000.00 MISCELLANEOUS REVENUE S46,722.50 S481,700.00 S44,000.00 S44,000.00		\$161,991.00	\$159,977.89	\$75,386.00	
TOTAL ADMINISTRATION - WD \$9,470.00 \$4,234.53 \$9,470.00  GRAND TOTAL EXPENSES - WATER DEPT \$496,211.00 \$398,238.66 \$622,459.00  FIRE DEPARTMENT REVENUE  2016 BUDGET ACTUAL 2017 PROPOSED  DISTRICT FIRE TAX \$259,412.00 \$251,895.50 \$281,700.00  OUTSIDE FIRES \$32,000.00 \$32,150.00 \$44,000.00  MISCELLANEOUS REVENUE \$6,722.50					
Strict Fire Tax   \$259,412.00   \$398,238.66   \$622,459.00	TOTAL - WATER DEPARTMENT	\$486,741.00		\$612,989.00	
FIRE DEPARTMENT REVENUE         ACTUAL         2017 PROPOSED           DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50         \$6,722.50	TOTAL ADMINISTRATION - WD			• •	
DISTRICT FIRE TAX         \$259,412.00         \$251,895.50         \$281,700.00           OUTSIDE FIRES         \$32,000.00         \$32,150.00         \$44,000.00           MISCELLANEOUS REVENUE         \$6,722.50         \$6,722.50		\$496,211.00			
OUTSIDE FIRES       \$32,000.00       \$32,150.00       \$44,000.00         MISCELLANEOUS REVENUE       \$6,722.50	<u>F1</u>		<u>ACTUAL</u>	2017 PROPOSED	
OUTSIDE FIRES       \$32,000.00       \$32,150.00       \$44,000.00         MISCELLANEOUS REVENUE       \$6,722.50		•	<b>*</b>	<b>.</b>	
MISCELLANEOUS REVENUE \$6,722.50					
		\$32,000.00		\$44,000.00	
	MISCELLANEOUS REVENUE		\$6,722.50		
TOTAL REVENUE - FIRE \$291,412.00 \$290,768.00 \$325,700.00					
	TOTAL REVENUE - FIRE	\$291,412.00	\$290,768.00	\$325,700.00	

**FIRE DEPARTMENT EXPENSES** 

FIRE D	EPARTMENT EXPENSES	EVDENDED	2047 DDODOCED	
ADMINISTRATION - FIRE DEPT	<u>2016 BUDGET</u>	<u>EXPENDED</u>	2017 PROPOSED	
OFFICERS SALARIES	\$650.00	\$640.00	\$650.00	
FICA/MEDICARE EXPENSE	\$50.00	\$48.96	\$50.00	
LEGAL FEES	\$0.00	\$0.00	\$0.00	
PROFESSIONAL AUDIT	\$2,000.00	\$0.00	\$2,000.00	
INSURANCE	\$2,200.00	\$1,531.00	\$2,200.00	
ANNUAL REPORT	\$700.00	\$603.38	\$700.00	
TOTAL ADMINISTRATION - FD	\$5,600.00	\$2,823.34	\$5,600.00	
FIRE CHIEF STIPEND	2016 BUDGET \$3,500.00	<b>EXPENDED</b> \$3,500.00	2017 PROPOSED \$3,500.00	
PAYROLL	\$42,000.00	\$38,745.00	\$43,000.00	
FICA/MEDICARE EXPENSE	\$4.000.00	\$3,220.60	\$4,000.00	
TRAINING	\$2,000.00	\$2,463.00	\$3,000.00	
WORKERS COMPENSATION	\$10,000.00	\$9,406.00	\$11,000.00	
SCBA TEST AND REPAIR	\$3,000.00	\$2,914.75	\$5,000.00	
FIRE HOSE TESTING			\$3,000.00	
METER TEST AND REPAIR	\$500.00	\$0.00	\$500.00	
WATER/SEWER SERVICES	\$600.00	\$510.31	\$600.00	
SNOW REMOVAL	\$1,800.00	\$920.00	\$1,800.00	
CUSTODIAL SERVICES LAWN CARE	\$500.00 \$600.00	\$337.50 \$650.00	\$500.00 \$700.00	
VEHICLE MAINTENANCE	\$600.00 \$16,000.00	\$650.00 \$19,601.25	\$700.00 \$18,000.00	
BUILDING MAINTENANCE	\$2,500.00	\$3,379.92	\$2,500.00	
INSURANCE	\$19,500.00	\$12,425.00	\$15,000.00	
TELEPHONE/INTERNET	\$2.500.00	\$2,239.64	\$2,500.00	
DISPATCH	\$1,400.00	\$1,200.00	\$1,400.00	
POSTAGE	\$100.00	\$23.08	\$100.00	
COMMUNICATION	\$3,000.00	\$671.75	\$3,000.00	
PROFESSIONAL DUES	\$800.00	\$578.00	\$800.00	
PERSONAL PROTECTIVE EQUIPMENT	\$11,000.00	\$10,576.35	\$11,000.00	
OFFICE SUPPLIES			\$1,000.00	
GENERAL SUPPLIES	\$2,000.00	\$5,554.64	\$4,000.00	
TOOLS/EQUIPMENT	\$11,000.00	\$7,084.34	\$12,000.00	
ELECTRICITY PROPANE	\$3,000.00 \$10,000.00	\$2,554.00 \$5,934.02	\$3,000.00 \$8,000.00	
GAS AND OIL	\$3,000.00	\$1,333.63	\$2,500.00	
TRUCK PAYMENT	\$31,550.00	\$57,776.80	\$76,530.00	
OFFICE EQUIPMENT	\$2,000.00	\$5,009.85	\$2,000.00	
VEHICLE REPLACEMENT	\$45,000.00	\$45,000.00	\$25,000.00	
BOND - FIRE STATION	\$29,497.00	\$29,496.88	\$28,220.00	
GENERAL FUND REPAYMENT	\$965.00	\$965.00	\$8,650.00	
FERN LAKE REPAYMENT	\$12,000.00	\$12,000.00	\$5,800.00	
DUNMORE HOSE COMPANY	\$500.00	\$500.00	\$500.00	
CAPITAL REPLACEMENT FUND	\$10,000.00 	\$10,000.00 	\$12,000.00 	
TOTAL - FIRE DEPARTMENT TOTAL ADMINISTRATION - FD	\$285,812.00 \$5,600.00	\$296,571.31 \$2,823.34	\$320,100.00 \$5,600.00	
GRAND TOTAL EXPENSES - FIRE DEPT	\$291,412.00	\$299,394.65	\$325,700.00	
FIRE DISTRICT BUDGET				
	<u>2016 BUDGET</u>	<u>ACTUAL</u>	2017 PROPOSED	
TOTAL REVENUE - WATER DEPT	\$496,211.00	\$434,434.20	\$622,459.00	
TOTAL REVENUE - FIRE DEPT	\$291,412.00 	\$290,768.00 	\$325,700.00 	
TOTAL FIRE DISTRICT REVENUE	\$787,623.00	\$725,202.20	\$948,159.00	
	2016 BUDGET	<u>EXPENDED</u>	2017 PROPOSED	
TOTAL EXPENSES - WATER DEPT TOTAL EXPENSES - FIRE DEPT	\$496,211.00 \$291,412.00	\$398,238.66 \$299,394.65	\$622,459.00 \$325,700.00	
TOTAL FIRE DISTRICT EXPENSES	\$787,623.00	\$697,633.31	\$948,159.00	

	<b>TANK</b>	<b>FUND</b>
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CASH BALANCE - 11/01/15 \$151,661.05

 REVENUE
 \$94.49

 INTEREST
 \$94.69

 RENTAL INCOME
 \$71,607.01

TOTAL REVENUE (FY 2015-16) \$71,701.50

TOTAL REVENUE \$223,362.55

\$158,631.40

EXPENSES
MAPLE/GROVE/UNION LOAN REPAYMENT

TOTAL EXPENSES (FY 2015-16) \$158,631.40

CASH BALANCE - 10/31/16 \$64,731.15

TOTAL LIABILITIES TANK FUND (LSB LOAN AMOUNT DUE) \$11,733.81

#### **FERN LAKE FUND**

CASH BALANCE - 11/01/15 \$556,401.12

<u>REVENUE</u>

 INTEREST
 \$1,298.24

 WATER ALLOCATION FEES
 \$4,965.00

 FIRE DEPARTMENT UPGRADE/REPAIRS
 \$12,000.00

 VEHICLE REPLACEMENT- FIRE DEPT
 \$45,000.00

 VEHICLE REPLACEMENT- WATER DEPT
 \$5,000.00

 CAPITAL REPLACEMENT - FIRE DEPT
 \$10,000.00

 FIRE TRUCK SALE
 \$8,000.00

**TOTAL REVENUE (FY 2015-16)** \$86,263.24

TOTAL REVENUE \$642,664.36

**EXPENSES** 

 FIRE DEPARTMENT TRUCK
 \$180,757.31

 ENGINEERING - 2016 BOND
 \$38,025.00

 GF LOAN - BOND PAYMENTS 2016-17
 \$141,834.67

BALANCE - 10/31/16	TOTAL EXPENSES (FY 2015-16)	\$360,616.98	\$282,047.38
DUE ACCOUNT  SCADA/SECURITY UPGRADE BARLOW AVENUE PROJECT FIRE DEPARTMENT UPGRADE/REPAIRS FIRE DEPARTMENT TRUCK PURCHASE WD - BOND ENGINEERING GF LOAN - BOND PAYMENTS 2016-17  TOTAL DUE ACCOUNT		\$25,393.00 \$42,756.94 \$5,798.55 \$18,206.81 \$38,025.00 \$141,837.67 	
FUND BALANCES AS OF 10/31/2016  VEHICLE REPLACEMENT - FIRE DEPT  VEHICLE REPLACEMENT - WATER DEPT  WATER ALLOCATION FEES  CAPITAL REPLACEMENT - FIRE DEPT	-\$18,206.61 \$23,083.75 \$19,229.00 \$26,000.00		

\$554,065.35

**TOTAL ASSETS - FERN LAKE FUND** 

### REPORT OF THE WATER SUPERINTENDENT

#### Construction

Approximately 15,275 linear feet of water main, 36 fire hydrants and 192 water services were installed this year to eliminate undersized mains for fire protection and aging pipelines with high maintenance needs. 3 critical distribution valves were also replaced as part of the USDA-RD project approved by voters on January 13, 2015. The project was scaled down due to higher than anticipated bids. Some of this work was put back into the project due to savings from less rock removal than estimated. A plan for the remainder of the work that remains to be completed will be addressed when Segment 6 work is finished. A special thanks to Public Works Superintendent Daryl Burlett and the Town Office employees for assistance during construction. Also, thank you to the community for your support, patience and understanding during this period.

#### **Planning**

The Fire District lost a Prudential Committee member this past year. Wayne Platt served on the Fire District board for over 13 years providing valuable insight and guidance to both the water and fire departments. We thank him for his service to the community. Del Cook, a former Prudential Committee member was appointed to serve out his remaining term.

The Fire District has begun to budget for the Phase 2 of the Route 7 project through downtown Brandon. This project will replace approximately 8400 feet of water mains, 23 hydrants and 146 water services from the Fire Station to north of Brandon Auto at a cost of 5% to the ratepayers. Phase 2 is scheduled to be completed over 2 construction seasons.

#### **Water Production**

We produced about 145 million gallons of water from November 2015 through October 2016 compared to 147 million gallons in the previous year.

#### The Budget

We were once again under our projected revenues for the 2015-2016 budget year. The amount of delinquent water rents decreased in 2016 to \$69,697.06. We have and will continue in our efforts to reduce that amount. The proposed budget for the water department will increase for the 2016-2017 year due mostly to repayment of the 2016 bond and payment of Segment 6, Phase 2 costs. In an effort to offset the decrease in revenues from water consumption, the Prudential Committee voted to change the rate structure. The new structure will be as follows:

Meter Fee - \$15/year/account to cover the actual costs of billing.

Water Production Fee - \$5.50/year/account to cover fee charged by the state for groundwater withdrawal.

2007 Bond - \$112/year/ERU for principal and interest payment on 30 year bond

2016 Bond - \$50/year/ERU for principal and interest payment on 40 year bond

**Route 7, Segment 6** - \$35/year/ERU for 5% costs associated with construction

Consumption Charge - \$3.80/1000 gallons for actual water used

Private Fire Protection Charge - \$50/year/account with sprinkler systems only

Public Fire Protection Charge - \$25/year/account for costs associated with maintenance of fire hydrants

**Example of a single family home** – The annual water bill would be \$242.50/year for fees and charges. Assuming the home uses 40,000 gallons per year (most use less), the water consumption charge would be \$152 for a total annual cost of \$394.50. The average annual water costs in Vermont are \$500-550/year.

The Fire District takes the responsibility of drinking water very seriously. We recognize that it saves money to improve our aging infrastructure versus reacting to and paying for emergency situations. The Prudential Committee and the Water Superintendent would like to thank all of its citizens for your support which allows us to continue to provide "Quality on Tap, Our Commitment, Our Profession."

Respectfully Submitted, Raymond J. Counter Water Superintendent

#### REPORT OF THE CHIEF ENGINEER

The Brandon Fire Department had another busy and demanding year. This past year members responded to 146 calls for various types of emergency assistance. The thirty three members provided over 3,000 hours of their time to the communities that we serve. In addition to responding to calls the members also logged over 1,200 hours of training. Be it for a difficult accident extrication, an hours- long structure fire, or a middle of the night alarm activation, the members left their homes and family members to respond to calls. In addition the members also provided coverage for events like parking for fireworks at the Independence Day Celebration, participation in parades and community activities like Safety Day and fire prevention activities at our schools.

As Chief Engineer I would like to acknowledge the accomplishments of some of the members of the department. Randy Disorda and Cody Taylor joined the department this year. Cheyenne Reed is currently enrolled in the Firefighter 1 program to be completed this spring after 200 plus hours of training. Nick Audet, Kyle Hutchins, Jason Martin and John Wyman have completed the Firefighter 2 course which entails another 100 plus hours of training. Not only does our membership continue to grow but we have dedicated members who continue to train to become better at the jobs that they do.

The end of January 2016 saw an untimely and unexpected occurrence. During an apparatus evaluation and repair process being done by a recognized fire apparatus repair company numerous critical deficiencies were discovered with Engine 1. This is our "first out" apparatus that responds to all major calls. These deficiencies were of a nature that the apparatus could no longer be operated safely. Due to the age of the apparatus and the cost to make the needed repairs the prudential board decided that the truck needed to be replaced. This had not been planned for in the annual budget that had been approved by the voters in the beginning of January. Through the diligent work of the Prudential Board and the officers of the fire company a suitable replacement was acquired. The truck though not built specifically for the Brandon Fire Department and known as a "demo" model had the features needed and was available at a very reasonable price. The new Engine 1 will provide fire protection for a significant number of years.

The costs involved with providing fire protection continue to grow exponentially. The budget being proposed has increased. The reasons for these increases are many. The most significant of these reasons is that for us to be able to continue to provide fire protection and to do it in a way that provides for the safety of residents and fire personnel items within the budget must be adequately funded. The fire service is subject to rules and regulations that are in place to ensure safety. These rules are set forth by governmental agencies like NFPA, ISO, VOSHA as well as others. Noncompliance can be extremely expensive. Above all the increases are meant to help keep our fire fighters and the public safe. I cannot put a price tag on sending our fire fighters home to their families safely.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies can best be described as priceless. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted,

Roman Wdowiak, Chief Engineer

### **OFFICERS OF THE DISTRICT**

**Moderator** Bernie Carr

Clerk Seth R Clifford

**Prudential Committee** 

Term Expires 2017 Tom S Whittaker
Term Expires 2018 Eugene Pagano
Term Expires 2019 Adelbert Cook

Treasurer Seth R Clifford

**Auditors** Adelbert Cook

Richard Baker John Moulton

WATER DEPARTMENT

Water Superintendent Raymond Counter

**FIRE DEPARTMENT** 

ChiefRoman WdowiakDeputy ChiefScott TraskAssistant ChiefRoland Euber

### MEMBERS OF THE DUNMORE HOSE COMPANY

As of December 1, 2016

President	Thomas Kilpeck	Captain	Eric LaRock
Vice President	Michael Jensen	1 <sup>st</sup> Lieutenant	Jonathon Wyman
Secretary	Kyle Hutchins	2 <sup>nd</sup> Lieutenant	Jason Martin
Nicholas Audet	Jake Bertrar	nd	Nate Bertrand
Scott Bertrand	Jessie Bilode	eau	Steven Bilodeau
Roger Bougor	Linwood Bo	vey	Robert Cook
Justin Cram	Ionathon De	elgado	Randy Disorda

Justin Cram Jonathon Delgado Randy Disorda
David Dushaney Robert Fales Harry E Hunt
Harry L Hunt Riley Kenny Brian Kilpeck
Michael Markowski Jordan Martin Cheyenne Reed
Dennis Reisenweaver Charles Rivers Cody Taylor

### **DELINQUENT WATER ACCOUNTS**

(as of 10/31/2016)

27,29,31 Church Street LLC Anthony & Carrie Albarello\*OFF

Kelly Atwood Mimi Baker\*OFF

Kenneth Baron & Sara Engle

**Patricia Bassett** 

Bates Properties of Brandon, LLC Kevin & Jessica Baussmann\*OFF

Real & Jean Bergeron

Glenn Bird Marielle Blais Frank Bonivita

Linwood & Cheryl Bovey David & Tina Boyd Joseph Bresette David Brown\*OFF Robert Bunnell\*OFF Paul & Jean Bushee Tina Bushey Jane Cabot\*OFF Joanne Cobb

James & Stacey Coburn

Mary Coombs

John DeCicco & Mary Folan Anthony & Christine Denis

Daniel Desforges
Beverley Devino\*OFF
George Dinn\*OFF

Federal Home Mortgage Co\*OFF(2)

Barbara Fisher\*OFF

Robert Fisher & Gloria-Jodoin Fisher

Craig Frasier Jr Mark & Lisa Frasier Heather Fredette Floyd & Sandra Galicki Michael & Sadie Gerow\*OFF

**Gregory Giles** 

Gregory Gillette & Courtney Leivers\*OFF Allen Pulsifer

Russ Hallett

Christopher & Alice Hancsarik\*OFF

William Hanfield Randy Hayes (3) Ian Heitmann Donna Johnson Dean & Lisa Kenyon Timothy Kerr Gordon Lear Jr Allan Leavitt

Michael & Mary Lovelette John & Valerie Lutz **Harold Mahoney** 

Lucas & Beth Manchester Justin & Brooke Maranville Raymond & Thomasina Marcoux John & Jill Markowski

Alicia Martelle

Ethan & Rebecca McArdle

Kelly McCullough
Damon Moseley
Jennifer Newton
James & Tammy Olsen
Bobbi-Jo Piscopo-Sundstrom

Bonnie Pratt Allen Pulsifer

Matthew Quenneville & Morgan Urso\*OFF

**Diane Reed**Gregory Reed
William Rudolph\*OFF
James Sauder

Joseph & Janice Shackett

James Sherwin Kevin Smith Samantha Stevers

Theodore & Tammy Trudeau

Monica Valente Gloria Waite Wavne Warren

Billy & Jennifer Wedge Richard & Karen Weldon Barry & Pamela Whitney

Names in bold have payment plan in place (45 accts). Names with an asterisk (\*) have water shut off (14 accts).

Brandon Fire District No. 1 58 Franklin Street Brandon, VT 05733

BULK RATE
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PAID
PERMIT NO. 9
BRANDON, VT